

**Crystal Lake Public Library
Board of Trustees**

Minutes Regular Meeting – March 14, 2018

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:00 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Monica Szalaj

Absent: Terri Reece, William Weller

Other: Sarah Lalond

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Cheryl Riendeau, Business Office Manager; Stephanie Price, Public Relations Coordinator; Becky Fyolek, Head of Youth Services; Pamela Miller, Head of Circulation Services; Cynthia Lopuszynski, Head of Adult Services; Penny Ramirez, Head of Technical & Automation Services

Board Development: Karen and John reviewed source documents that all Board members should review prior to strategic planning.

Public Comment: none

Consent Agenda: It was moved by Don Peters and seconded by Monica Szalaj to approve the consent agenda including Items V. A and E.

V. A. Approval of minutes of previous meeting(s) – Approve the minutes of the Regular Meeting of February 21, 2018.

V. E. Financial reports – Approve the Financial Report for FY 17/18 as of February 28, 2018.

Voice Vote: Aye- 7; Nay- 0; Absent- 2; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by Don Peters and seconded by John Engebretson to approve the disbursements in the total amount of \$328,749.88 as follows:

	<u>Total</u>
Operating Fund	288,542.66
Construction & Repair Fund	4,105.18
Gift & Memorial Funds	352.84
IMRF/FICA Funds	35,749.20
Grand Total:	<hr/> \$328,749.88

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Monica Szalaj

Nay: none

Absent: Terri Reece, William Weller

Abstain: none

Motion Passed.

Board Action: none

Board Discussion: Chuck communicated that we are asking the City to reschedule our budget workshop to early fall to be more relevant to our budget timeline. Kim congratulated Stephanie and the CLPL Expo Committee, and all that worked on or at the booth, on winning the Best Non-Profit Booth award for 2018. Alice asked about capacity at our movie programs, as she had attended the movie on March 13 and many people were turned away. Kim pointed out that the CLPL's projection screens are reaching their end of life, and replacements are being considered. Stacey mentioned that she likes to look at the current year/previous year comparisons for programs in the Statistical Report, and it looks like we are picking good programs since the attendance is up this year.

Adjournment:

It was moved by John Engebretson and seconded by Don Peters to adjourn.

Voice Vote: Aye- 7; Nay- 0; Absent- 2; Abstain- 0; Motion Passed.

Time: 7:37 pm

Monica Szalaj, Secretary