

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – March 15, 2017

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Terri Reece at 7:02 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Chuck Ebann, John Engebretson, Alice Fellers, Don Peters, Terri Reece, William Weller

Absent: Ron Eberle, Carol Heisler, Monica Szalaj

Other: James Becker

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Cheryl Riendeau, Business Office Manager; Cynthia Lopuszynski, Head of Adult Services; Pamela Miller, Head of Circulation Services

Public Comment: none

Board Development: The Board brainstormed topics for future Board Development.

Reading and approval of minutes: It was moved by Don Peters and seconded by Chuck Ebann to approve the amended minutes of the Regular Meeting of February 15, 2017.

Voice Vote: Aye-6; Nay-0; Absent-3; Abstain-0; Motion Passed.

Reading and approval of minutes: It was moved by John Engebretson and seconded by Don Peters to approve the minutes of the Special Meeting of March 4, 2017.

Voice Vote: Aye-6; Nay-0; Absent-3; Abstain-0; Motion Passed.

Consent Agenda: Included in the Consent Agenda were communication items, the CLPL Public Relations and Development report ending March 9, 2017, the Library Director's Report for March 2017, and the Statistical Report for February 2017. It was moved by Don Peters and seconded by Chuck Ebann to approve the consent agenda.

Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; Motion Passed.

Committee and Board Member reports:

Planning/PR Committee: The minutes of the February 13, 2017 joint meeting were in the packet.

Facilities Committee: The minutes of the March 2, 2017 meeting were in the packet.

Approval of Financial Reports: It was moved by Don Peters and seconded by Chuck Ebann to approve the Financial Report for FY 16/17 as of February 28, 2017.

Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; **Motion Passed.**

Approval of Disbursements: It was moved by John Engebretson and seconded by Chuck Ebann to approve the disbursements in the total amount of \$352,086.61 as follows:

	<u>Total</u>
Operating Fund	298,176.14
Construction & Repair	4,766.85
Per Capita Grant	13,191.93
Gift & Memorial Funds	1,542.12
IMRF/FICA Funds	34,409.57
Grand Total:	\$352,086.61

Roll Call:

Aye: Chuck Ebann, John Engebretson, Alice Fellers, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Ron Eberle, Carol Heisler, Monica Szalaj

Abstain: none

Motion Passed.

Board Action:

- A) Capital Repair Assessment 2015 Report – review & discussion: The Board reviewed the report.
- B) Listening Tour – next steps – Report from Planning/PR Committee: Committee members are testing sets of questions. Once refined, the list of interviewees and questions will be distributed among the entire Board.

Board Discussion: none

Adjournment:

It was moved by Don Peters and seconded by William Weller to adjourn.

Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; **Motion Passed.**

Time: 7:33 pm