

**Crystal Lake Public Library
Board of Trustees**

Minutes Regular Meeting – May 16, 2018

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:00 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: James Becker, John Engebretson, Chuck Ebann, Alice Fellers (7:15pm), Stacey Lorenz, Don Peters, Terri Reece, William Weller

Absent: Monica Szalaj

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Cheryl Riendeau, Business Office Manager; Stephanie Price, Public Relations Coordinator; Becky Fyolek, Head of Youth Services; Julie Gibson, Head of Circulation Services; Penny Ramirez, Head of Technical & Automation Services; Nancy Weber, Head of Adult Services; Denise Faler, IT Manager

Public Comment: none

Board Development: Penny and Denise showed the Board the new technology being added to the Library's offering.

Consent Agenda: It was moved by Don Peters and seconded by John Engebretson to approve the consent agenda including Items V. A and E.

V. A. Approval of minutes of previous meeting(s) – Approve the minutes of the Regular Meeting of April 18, 2018.

V. E. Financial reports – Approve the Financial Report for FY 17/18 as of April 30, 2018.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by John Engebretson and seconded by Terri Reece to approve the disbursements in the total amount of \$523,065.20 as follows:

	<u>FY 17/18</u>	<u>FY 18/19</u>	<u>Total</u>
Operating Fund	356,448.88	88,305.27	444,754.15
IMRF/FICA Funds	46,524.30	8,810.90	55,335.20
Construction & Repair	702.87	21,344.67	22,047.54
Gift & Memorial Funds	778.31	150.00	928.31
Grand Total:	404,454.36	118,610.84	523,065.20

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Monica Szalaj

Abstain: none

Motion Passed.

Board Action:

- A) Library Strategies – revised proposal: It was moved by Don Peters and seconded by William Weller to approve the recommendation from the Planning/PR Committee to hire Library Strategies to facilitate a strategic planning process during 2018 at a cost not to exceed \$21,500.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Board Discussion: none.

Executive Session: It was moved by Don Peters and seconded by William Weller to move into Executive Session for the purposes of discussing personnel [5 ILCS 120/2(c)(1)] and to allow Kathryn I. Martens to remain for the Executive Session at 7:44 pm.

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Monica Szalaj

Motion Passed.

The Board came out of Executive Session at 9:00 pm.

It was moved by William Weller and seconded by Don Peters to approve the Library Director's salary increase effective 5/20/18 as discussed in Executive Session.

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Monica Szalaj

Motion Passed.

Adjournment:

It was moved by William Weller and seconded by John Engebretson to adjourn.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Time: 9:05 pm