

**Crystal Lake Public Library
Board of Trustees**

Minutes Regular Meeting – August 16, 2017

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:00 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Chuck Ebann, John Engebretson, Alice Fellers, Don Peters, Terri Reece, Monica Szalaj

Absent: William Weller

Other: James Becker

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Cheryl Riendeau, Business Office Manager; Stephanie Price, Public Relations Coordinator; Becky Fyolek, Head of Youth Services; Cynthia Lopuszynski, Head of Adult Services; Pamela Miller, Head of Circulation Services; Penny Ramirez, Head of Technical & Automation Services; Ashlee Tominey

Public Comment: none

Board Development: Ashlee Tominey presented a shortened version of our How to Spot Fake News program.

Reading and approval of minutes: It was moved by John Engebretson and seconded by Don Peters to approve the minutes of the Regular Meeting of July 19, 2017.

Voice Vote: Aye-6; Nay-0; Absent-1; Abstain-0; Motion Passed.

Consent Agenda: Included in the Consent Agenda were communication items, the CLPL Public Relations and Development report ending August 10, 2017, and the Statistical Reports for June and July 2017. It was moved by Don Peters and seconded by Terri Reece to approve the consent agenda.

Voice Vote: Aye- 6; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Committee and Board Member reports: none

Approval of Financial Reports: It was moved by Terri Reece and seconded by Don Peters to approve the Final Financial Report for FY 16/17 as of July 31, 2017.

Voice Vote: Aye- 6; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Approval of Financial Reports: It was moved by Terri Reece and seconded by Don Peters to approve the Financial Report for FY 17/18 as of July 31, 2017.

Voice Vote: Aye- 6; Nay- 0; Absent- 1; Abstain- 0; **Motion Passed.**

Approval of Disbursements: It was moved by Don Peters and seconded by John Engebretson to approve the disbursements in the total amount of \$381,257.43 as follows:

	<u>Total</u>
Operating Fund	317,885.61
Construction & Repair	26,471.04
Special Reserve	630.00
Gift & Memorial Funds	248.14
IMRF/FICA Funds	36,022.64
Grand Total:	<hr/> \$381,257.43

Roll Call:

Aye: Chuck Ebann, John Engebretson, Alice Fellers, Don Peters, Terri Reece, Monica Szalaj

Nay: none

Absent: William Weller

Abstain: none

Motion Passed.

Board Action:

- A) Committee Appointments – FY 17/18: Committee assignments were in the packet. Terri Reece will be added to the Personnel and Finance Committees.

Board Discussion: Chuck Ebann and Terri Reece interviewed three potential Board members. We are waiting for the Mayor’s decision for the two open positions.

Adjournment:

It was moved by Don Peters and seconded by Terri Reece to adjourn.

Voice Vote: Aye- 6; Nay- 0; Absent- 1; Abstain- 0; **Motion Passed.**

Time: 7:39 pm

Monica Szalaj, Secretary