

**Crystal Lake Public Library
Board of Trustees**

Minutes Regular Meeting – November 16, 2016

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Terri Reece at 7:00 pm in the Ames Meeting Room at the Library.

Monica Szalaj served as Secretary Pro Tem in Chuck Ebann's absence.

Roll Call:

Present: Ron Eberle, John Engebretson, Carol Heisler, Alice Fellers, Don Peters, Terri Reece, Monica Szalaj, William Weller

Absent: Chuck Ebann

Other: Joe Huberty, Engberg Anderson; Douglas Lim, Gilbane Building Company; James Becker; Cordell Crane; Sally Munn; Mike Stough; Mary Robinson

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Cheryl Riendeau, Business Office Manager; Linda Price-Natter, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services; Pamela Miller, Head of Circulation Services; Penny Ramirez, Head of Technical and Automation Services; Holly Eberle, Youth Services; Terri Smith, Youth Services

Public Comment: none

Board Development: none

Reading and approval of minutes: It was moved by Don Peters and seconded by Ron Eberle to approve the minutes of the Regular Meeting of October 19, 2016.

Voice Vote: Aye-8; Nay-0; Absent-1; Abstain-0; Motion Passed.

Consent Agenda: Included in the Consent Agenda were the Library Card Signup Month report, the CLPL Public Relations and Development report ending November 9, 2016 and the Statistical Report for October 2016. It was moved by John Engebretson and seconded by Don Peters to approve the consent agenda.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Committee and Board Member reports: none

Approval of Financial Reports: It was moved by Don Peters and seconded by Monica Szalaj to approve the Financial Report for FY 16/17 as of October 31, 2016.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; **Motion Passed.**

Approval of Disbursements: It was moved by John Engebretson and seconded by Ron Eberle to approve the disbursements in the total amount of \$308,188.30 as follows:

	<u>Total</u>
Operating Fund	254,696.81
Construction & Repair	5,738.37
Per Capita Grant	169.00
Special Reserve	12,272.80
IMRF/FICA Funds	35,311.32
Grand Total:	\$308,188.30

Roll Call:

Aye: Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, Monica Szalaj, William Weller

Nay: none

Absent: Chuck Ebann

Motion Passed.

Board Action:

- A) Review of building options & costs: Joe Huberty and Douglas Lim reviewed building options and cost estimates associated with the Repair and Replace options identified in Community Engagement Session 4.

Board Discussion: none

Adjournment:

It was moved by Carol Heisler and seconded by Don Peters to adjourn.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; **Motion Passed.**

Time: 7:55 pm

Monica Szalaj, Secretary Pro Tem