

**Crystal Lake Public Library  
Board of Trustees**

Minutes Regular Meeting – November 19, 2014

**Call to Order:** The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Terri Reece at 7:00 pm in the Ames Meeting Room at the Library.

**Roll Call:**

**Present:** Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

**Absent:** none

**Other:** Joe Huberty, Architect

**Staff Present:** Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Cynthia Lopuszynski, Head of Adult Services; Jennifer Drinka, Head of Youth Services; Penny Ramirez, Head of Technical & Automation Services

**Citizen Participation:** none

**Board Development:** The Library Director led the Board in a discussion about what they liked and did not like from the Barrington Area Library tour on November 3, 2014.

**Reading and approval of minutes:** It was moved by Don Peters and seconded by John Engebretson to approve the minutes of the Regular Meeting of October 15, 2014.

**Voice Vote:** Aye-9; Nay-0; Absent-0; Abstain-0; Motion Passed.

**Reading and approval of minutes:** It was moved by Don Peters and seconded by Ron Eberle to approve the minutes of the Special Meeting of October 20, 2014.

**Voice Vote:** Aye-9; Nay-0; Absent-0; Abstain-0; Motion Passed.

**Committee and Board Member reports:**

Building Committee: The minutes from the October 8 and October 29, 2014 meetings were in the packet.

Planning/PR Committees: The minutes from the October 13 and November 10, 2014 meetings were in the packet.

Facilities Committee: The minutes from the October 31, 2014 meeting were in the packet.

Finance Committee: The minutes from the November 5, 2014 meeting were in the packet.

**Consent Agenda:** Included in the Consent Agenda were the CLPL Public Relations and Development Report ending November 14, 2014, and the Statistical Report for October 2014. **The Consent Agenda was adopted by consensus.**

**Approval of Financial Reports:** It was moved by Chuck Ebann and seconded by Don Peters to approve the Financial Report for FY 14/15 as of October 31, 2014.

**Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.**

**Approval of Disbursements:** It was moved by John Engebretson and seconded by Chuck Ebann to approve the disbursements in the total amount of \$342,175.13 as follows:

	<u>Total</u>
Operating Fund	\$256,834.73
Construction & Repair Fund	6,623.00
IMRF/FICA Funds	34,139.51
Gift & Memorial Funds	5.00
Per Capita Funds	19,906.89
Special Reserve Fund	24,666.00
<b>Grand Total:</b>	<hr/> \$342,175.13

**Roll Call:**

**Aye:** Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

**Nay:** none

**Absent:** none

**Motion Passed.**

**Business:**

A) FY 13/14 Audit - acceptance: It was moved by Don Peters and seconded by William Weller to accept the Audit for FY 13/14.

**Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.**

**Executive Session:** It was moved by Chuck Ebann and seconded by John Engebretson to move into Executive Session for the purposes of discussing the purchase or lease of real property for the use of the public body [5 ILCS 120/2(c)(5)], the setting of a price for sale or lease of property owned by the public body [5 ILCS 120/2(c)(6)] and to allow Kathryn I. Martens, Karen Migaldi, and Joe Huberty to remain for the Executive Session at 8:22 pm.

**Roll Call:**

**Aye:** Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

**Nay:** none

**Absent:** none

**Motion Passed.**

**The Board came out of Executive Session at 8:45 pm.**

**There was a brief discussion about a YES Campaign if we go to Referendum, either in April 2015 or March 2016. We do have a chair who will lead the process.**

**Adjournment:**

It was moved by Don Peters and seconded by Check Ebann to adjourn.

**Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.**

**Time:** 8:55 pm

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Charles K. Ebann, Secretary