

**Crystal Lake Public Library  
Board of Trustees**

Minutes Regular Meeting – January 15, 2014

**Call to Order:** The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Terri Reece at 7:02 pm in the Ames Meeting Room at the Library.

**Roll Call:**

**Present:** Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers (7:04), Carol Heisler, Don Peters, Terri Reece, William Weller

**Absent:** none

**Other:** none

**Staff Present:** Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Linda Price-Natter, Public Relations Coordinator; Christine Ticknor, Acting Head of Youth Services; Penny Ramirez, Head of Technical & Automation Services; Pamela Miller, Head of Circulation Services; Cynthia Lopuszynski, Head of Adult Services

**Citizen Participation:** none

**Board Development:** The Board brainstormed on topics for future Board Development.

**Reading and approval of minutes:** It was moved by Don Peters and seconded by William Weller to approve the minutes of the Regular Meeting of December 18, 2013.

**Voice Vote:** Aye-9; Nay-0; Absent-0; Abstain-0; Motion Passed.

**Committee and Board Member reports:**

Building Committee: The minutes from the January 8, 2014 meeting were in the packet.

**Consent Agenda:** Included in the Consent Agenda were several communication items, the Library Director's Report for January 2014, and the Statistical Report for December 2013. **The Consent Agenda was adopted by general consent.**

**Approval of Financial Reports:** It was moved by Don Peters and seconded by Ron Eberle to approve the Financial Report for FY 13/14 as of December 31, 2013.

**Voice Vote:** Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

**Approval of Disbursements:** It was moved by John Engebretson and seconded by Don Peters to approve the disbursements in the total amount of \$288,228.53 as follows:

	<u>Total</u>
Operating Fund	\$251,468.98
IMRF/FICA Funds	33,703.07
Gift & Memorial Funds	402.55
Per Capita Funds	1,764.97
Ames Fund	888.96
<b>Grand Total:</b>	<hr/> \$288,228.53

**Roll Call:**

**Aye:** Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

**Nay:** none

**Absent:** none

**Motion Passed.**

**Business:**

- A) Communication Plan - revised: It was moved by Chuck Ebann and seconded by Don Peters to approve the revised Communications Plan as presented.

**Voice Vote:** Aye- 9; Nay- 0; Absent- 0; Abstain- 0; **Motion Passed.**

**Executive Session:** It was moved by Chuck Ebann and seconded by Don Peters to move into Executive Session for the purposes of discussing the purchase or lease of real property for the use of the public body [5 ILCS 120/2(c)(5)], the setting of a price for sale or lease of property owned by the public body [5 ILCS 120/2(c)(6)] and to allow Kathryn I. Martens and Karen Migaldi to remain for the Executive Session at 7:34 pm.

**Roll Call:**

**Aye:** Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

**Nay:** none

**Absent:** none

**Motion Passed.**

**It was moved by Chuck Ebann and seconded by Don Peters to move out of Executive Session at 8:14 pm.**

**Roll Call:**

**Aye:** Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

**Nay:** none

**Absent:** none

**Motion Passed.**

**Adjournment:**

It was moved by William Weller and seconded by John Engebretson to adjourn.

**Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.**

**Time:** 8:15 pm

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Charles K. Ebann, Secretary