

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – January 16, 2019

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:00 pm in the Ames Meeting Room at the Library.

Don Peters was appointed Secretary Pro Tem due to Monica Szalaj's absence.

Roll Call:

Present: James Becker, Chuck Ebann, John Engebretson, Alice Feller, Stacey Lorenz, Don Peters, Terri Reece, William Weller

Absent: Monica Szalaj

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Stephanie Price, Public Relations Coordinator; Becky Fyolek, Head of Youth Services; Julie Gibson, Head of Circulation Services; Penny Ramirez, Head of Technical & Automation Services; Nancy Weber, Head of Adult Services

Public Comment: none

Board Development: Karen Migaldi updated the Board on the progress with the statistical reports since the Crystal Lake Public Library migrated to a new Integrated Library System in mid-April 2018.

Consent Agenda: It was moved by Don Peters and seconded by Terri Reece to approve the consent agenda including Items V. A and E.

V. A. Approval of minutes of previous meeting(s) – Approve the minutes of the Regular Meeting of December 19, 2018.

V. E. 1. Financial reports – Approve the Financial Report for FY 18/19 as of December 31, 2018.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by John Engebretson and seconded by Don Peters to approve the disbursements in the total amount of \$356,838.08 as follows:

	<u>Total</u>
Operating Fund	319,890.64
Construction & Repair Fund	3,006.48
IMRF/FICA Funds	33,940.96
Grand Total:	<u>356,838.08</u>

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Monica Szalaj

Abstain: none

Motion Passed.

Board Action:

- A) Strategic plan – approval: **It was moved by Terri Reece and seconded by Don Peters to approve the Crystal Lake Public Library’s Strategic Plan, 2019-2021 as recommended by the Planning/PR Committees.**

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Monica Szalaj

Abstain: none

Motion Passed.

Board Discussion: Alice Fellers asked about the response to the program “Finals Study Space,” which was favorable. Don Peters reported that the Friends of Crystal Lake Library will begin meeting the fourth Monday of each month, starting with January 28, 2019. Kathryn Martens passed out packets to the Finance Committee members for the January 22, 2019 meeting.

Adjournment:

It was moved by James Becker and seconded by Don Peters to adjourn.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Time: 8:03 pm

Don Peters, Secretary Pro Tem