

**Crystal Lake Public Library  
Board of Trustees**

Minutes Regular Meeting – January 18, 2012

**Call to Order:** The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President John Engebretson at 7:00 pm in the Ames Meeting Room at the Library.

**Roll Call:**

**Present:** Bob Cairone, John Engebretson, [Alice Fellers (arrived at 7:30 pm)], Carol Heisler, Eric Larsen, William Weller

**Absent:** Don Peters, Terri Reece

**Others:** none

**Staff Present:** Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Linda Price-Natter, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services; Lauren Rosenthal, Head of Youth Services

**Citizen Participation:** None

**Board Development:** Linda Price-Natter presented the evolution of our print newsletter, *The Beacon*, and our e-newsletters, *The Beacon net* and *Coming Soon – Popular Fiction*.

**Approval of Minutes:** It was moved by Bob Cairone and seconded by William Weller to approve the Minutes of the Regular Meeting of December 14, 2011.

**Voice Vote:** Aye-5; Nay-0; Absent-3; Abstain-0; Motion Passed.

**Committee & Board Member Reports:**

Planning/PR Committees: Minutes for the December 12, 2011 and January 9, 2012 joint meetings were in the packet.

**Approval of Financial Reports:** It was moved by Eric Larsen and seconded by Carol Heisler to approve the Financial Report for FY 11/12 as of December 31, 2011.

**Voice Vote:** Aye- 5; Nay- 0; Absent- 3; Abstain- 0; Motion Passed.

Alice Fellers arrived at 7:30 pm.

**Approval of Disbursements:** It was moved by Eric Larsen and seconded by William Weller to approve the disbursements in the total amount of \$399,589.89 as follows:

	<u>Total</u>
Operating Fund	\$352,125.29
IMRF/FICA Funds	45,132.75
Construction & Repair Fund	124.58
Gift & Memorial Funds	1,352.27
Per Capita Grant Funds	215.00
Special Reserve Fund	640.00
<b>Grand Total:</b>	<b>\$399,589.89</b>

**Roll Call:**

**Aye:** Bob Cairone, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, William Weller

**Nay:** none

**Absent:** Don Peters, Terri Reece

**Motion Passed.**

**Communications:** There were several communication items in the Board packet.

**Business:** There were no business items in the Board packet.

**Staff Reports:**

Included in the Board packet were the CLPL Media Relations Report, the Library Director's Report for January 2012, and the Statistical Reports for December 2011.

**Adjournment:**

It was moved by William Weller and seconded by Alice Fellers to adjourn.

**Voice Vote: Aye- 6; Nay- 0; Absent- 2; Abstain- 0; Motion Passed.**

**Time:** 7:54 pm

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William Weller, Secretary