

**Crystal Lake Public Library  
Board of Trustees**

Minutes Regular Meeting- February 17, 2010

**Call to Order:** The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Carol Heisler at 7:03 pm

**Roll Call:**

**Present:** Bob Cairone, Alice Fellers (7:06), Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, Terri Reece, William Weller (7:04)

**Absent:** John Engebretson

**Others:** Iris Bryan, Publisher of Town Crier

**Staff Present:** Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Linda Price, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services; Pam Miller, Head of Circulation Services; Beth Nickels-Wisdom, Librarian

William Weller arrived at 7:04 pm.

Alice Fellers arrived at 7:06 pm.

**Citizen Participation:** None

**Board Development:** Beth Nickels-Wisdom presented information on services, resources, and programs available at CLPL to assist the unemployed including the CLPL Job Club.

**Approval of Minutes:** It was moved by Don Peters and seconded by Terri Reece to approve the Minutes of the Regular Meeting of January 27, 2010.

**Voice Vote:** Aye-8; Nay-0; Absent-1; Abstain-0; Motion Passed.

**Approval of Minutes:** It was moved by Don Peters and seconded by Terri Reece to approve the Minutes of the Planning Workshop of January 23, 2010.

**Voice Vote:** Aye-7; Nay-0; Absent-1; Abstain-1; Motion Passed.

**Committee & Board Member Reports:**

PR Committee: Minutes for the February 3, 2010, meeting were in the packet. Board Members reported on communications with City Council Members about the Library levy regarding the IMRF/payroll taxes.

CL Library Foundation: Brian Pappalardo, Don Peters, and Kathryn Martens met with the Raue Center for the Arts to begin planning for the 2010 Clay Jenkinson program.

Don Peters reported that he and Kathryn Martens attended the NSLS Legislative Breakfast on February 15, 2010. Legislative attendance was down from 2009, as is NSLS funding.

Don Peters and Kathryn Martens also attended the State of the Community Luncheon on January 29, 2010.

**Approval of Financial Reports: It was moved by Don Peters and seconded by Brian Pappalardo to approve the Financial Report for FY 09/10 as of January 31, 2010.**

**Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.**

**Approval of Disbursements: It was moved by Eric Larsen and seconded by Don Peters to approve the disbursements in the total amount of \$245,590.30 as follows:**

|                            |                   |
|----------------------------|-------------------|
| Operating Fund             | \$243,668.93      |
| Gift & Memorial Fund       | \$124.58          |
| Construction & Repair Fund | \$95.10           |
| Ames Fund                  | \$24.48           |
| Project Shoehorn           | <u>\$1,677.21</u> |
| Total:                     | \$245,590.30      |

**Roll Call:**

**Aye:** Bob Cairone, Alice Fellers, Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, Terri Reece, William Weller

**Absent:** John Engebretson

**Motion Passed.**

**Communications:**

There were several communications in the Board Packet.

**Business:**

A) Resolution of Support - GRAFOS: After discussion, it was moved by **Bob Cairone and seconded by Eric Larsen to authorize the Library Board President to sign and send letter of support for GRAFOS on behalf of CLPL.**

**Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.**

B) Planning Committee (ad hoc) appointment: The Committee's charge and appointments were included in the Board Packet. Following discussion, the ad hoc Planning Committee decided to meet the 4<sup>th</sup> Wednesday of each month to develop a 3-5 year Strategic Plan for CLPL.

C) 17 McHenry Ave: It was moved by **Eric Larsen and seconded by Terri Reece to authorize the Facilities Committee to determine the appropriate amount of the \$1,995 damage deposit that should be refunded and the Library Director to issue a check for the amount approved by the Facilities Committee.**

**Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.**

**Other Business:** none

**Staff Reports:**

Included in the Board packets were the Library Director's report for February 2010, Staff Reports, and the Statistical Reports for January 2010.

**Adjournment:**

It was moved by Don Peters and seconded by Carol Heisler to adjourn.

**Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.**

**Time: 7:57pm**

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Bob Cairone, Secretary