

**Crystal Lake Public Library**  
**Board of Trustees**  
Minutes Regular Meeting – February 20, 2019

**Call to Order:** The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:00 pm in the Ames Meeting Room at the Library.

**Roll Call:**

**Present:** James Becker, Chuck Ebann, Alice Feller, Stacey Lorenz, Don Peters, Monica Szalaj

**Absent:** John Engebretson, Terri Reece, William Weller

**Other:** none

**Staff Present:** Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Stephanie Price, Public Relations Coordinator; Becky Fyolek, Head of Youth Services; Julie Gibson, Head of Circulation Services; Penny Ramirez, Head of Technical & Automation Services; Nancy Weber, Head of Adult Services

**Public Comment:** none

**Board Development:** The Library Director reviewed the Library's Financial Report and the City of Crystal Lake Budget documents.

**Consent Agenda:** It was moved by Don Peters to approve the consent agenda including Items V. A and E.

**V. A. Approval of minutes of previous meeting(s) – Approve the minutes of the Regular Meeting of January 16, 2019.**

**V. A. Approval of minutes of previous meeting(s) – Approve the minutes of the Special Meeting of February 6, 2019.**

**V. E. 1. Financial reports – Approve the Financial Report for FY 18/19 as of January 31, 2019.**

**Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; Motion Passed.**

**Approval of Disbursements:** It was moved by Don Peters and seconded by Monica Szalaj to approve the disbursements in the total amount of \$325,179.80 as follows:

	<u><b>Total</b></u>
<b>Operating Fund</b>	<b>282,847.32</b>
<b>Construction &amp; Repair Fund</b>	<b>1,560.40</b>
<b>Per Capita Grant Funds</b>	<b>1,720.00</b>
<b>Gift &amp; Memorial Funds</b>	<b>219.81</b>
<b>IMRF/FICA Funds</b>	<b>32,679.65</b>
<b>Ames Funds</b>	<b>6,152.62</b>
<b>Grand Total:</b>	<b>325,179.80</b>

**Roll Call:**

**Aye:** James Becker, Chuck Ebann, Alice Fellers, Stacey Lorenz, Don Peters, Monica Szalaj

**Nay:** none

**Absent:** John Engebretson, Terri Reece, William Weller

**Abstain:** none

**Motion Passed.**

**Board Action:**

- A) Audit FY 17/18 – report from Finance Committee: The Board reviewed the Audit for FY 17/18.
- B) Executive Session minutes – periodic review – report from Secretary: The required review of Executive Session minutes has been completed. There are no minutes to be released.

**Board Discussion:** none

**Adjournment:**

**It was moved by Don Peters and seconded by Monica Szalaj to adjourn.**

**Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; Motion Passed.**

**Time: 7:47 pm**

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Monica Szalaj, Secretary