

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – March 16, 2016

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Terri Reece at 7:00 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Chuck Ebann, Carol Heisler, Don Peters, Terri Reece, Monica Szalaj, William Weller

Absent: Ron Eberle, John Engebretson, Alice Fellers

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Cheryl Riendeau, Business Office Manager; Linda Price-Natter, Public Relations Coordinator; Jennifer Drinka, Head of Youth Services; Cynthia Lopuszynski, Head of Adult Services; Pamela Miller, Head of Circulation Services

Public Comment: none

Board Development: Pamela Miller gave a brief demonstration of the Library's disc repair machine.

Reading and approval of minutes: It was moved by Chuck Ebann and seconded by Don Peters to approve the minutes of the Regular Meeting of February 17, 2016.

Voice Vote: Aye-6; Nay-0; Absent-3; Abstain-0; Motion Passed.

Consent Agenda: Included in the Consent Agenda were the CLPL Public Relations and Development report ending March 10, 2016, the Library Director's Report for March 2016, and the Statistical Report for February 2016. It was moved by Chuck Ebann and seconded by Don Peters to approve the consent agenda.

Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; Motion Passed.

Committee and Board Member reports:

Personnel Committee: The minutes from the February 24, 2016 meeting were in the packet.

Approval of Financial Reports: It was moved by Chuck Ebann and seconded by Don Peters to approve the Financial Report for FY 15/16 as of February 29, 2016.

Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; **Motion Passed.**

Approval of Disbursements: It was moved by Don Peters and seconded by William Weller to approve the disbursements in the total amount of \$357,774.65 as follows:

	<u>Total</u>
Operating Fund	\$279,490.63
Special Reserve	34,893.46
Gift & Memorial Funds	2,229.37
IMRF/FICA Funds	35,675.21
Per Capita Grant Funds	5,485.98
Grand Total:	<hr/> 357,774.65

Roll Call:

Aye: Chuck Ebann, Carol Heisler, Don Peters, Terri Reece, Monica Szalaj, William Weller

Nay: none

Absent: Ron Eberle, John Engebretson, Alice Fellers

Motion Passed.

Board Action:

- A) Tuition reimbursement – consideration of request: It was moved by Don Peters and seconded by Chuck Ebann to approve the request from Janet Lukas for reimbursement of half of her tuition cost of \$193.50 (half of \$387) after the semester and evidence of a B or better grade.

Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; **Motion Passed.**

- B) 17 McHenry Ave. – reimbursement request: It was moved by Chuck Ebann and seconded by Don Peters to approve reimbursement to Ms. Karen Jones in the amount of \$1,775.97 and authorize the Library Board President to sign the release.

Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; **Motion Passed.**

Board Discussion: Terri Reece reminded the Board that the City Budget Workshop is Tuesday, March 22, and she reviewed the talking points. Kathryn Martens is being recognized by the Northwest Herald and McHenry County Magazine as one of 2016's Women of Distinction. The Board discussed the defeat of the Plainfield Library's referendum.

Adjournment:

It was moved by Chuck Ebann and seconded by Don Peters to adjourn.

Voice Vote: Aye- 6; Nay- 0; Absent- 3; Abstain- 0; Motion Passed.

Time: 7:40 pm

Chuck Ebann, Secretary