

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – March 19, 2012

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President John Engebretson at 7:01 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Bob Cairone (arrived at 7:05 pm), Chuck Ebann, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Absent: Eric Larsen

Others: Joe Huberty, Architect, Engberg Anderson; James and Valerie McDonough

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Linda Price-Natter, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services

Citizen Participation: none

Board Development: Cynthia Lopuszynski shared details of the recent Business & Libraries Grant that was awarded to CLPL through a joint venture of the Small Business Administration and Illinois State Library.

Approval of Minutes: It was moved by Don Peters and seconded by Chuck Ebann to approve the Minutes of the Regular Meeting of February 15, 2012.

Voice Vote: Aye-8; Nay-0; Absent-1; Abstain-0; Motion Passed.

Committee & Board Member Reports:

Planning/PR Committees: Minutes for the February 16, March 5, and March 12, 2012 joint meetings were in the packet.

Approval of Financial Reports: It was moved by Don Peters and seconded by Chuck Ebann to approve the Financial Report for FY 11/12 as of February 29, 2012.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by Chuck Ebann and seconded by Carol Heisler to approve the disbursements in the total amount of \$278,581.68 as follows:

	<u>Total</u>
Operating Fund	\$244,008.81
IMRF/FICA Funds	30,018.21
Construction & Repair Fund	124.58
Gift & Memorial Funds	455.84
Per Capita Grant Funds	2,170.00
Special Reserve Fund	1,804.24
Grand Total:	<hr/> \$278,581.68

Roll Call:

Aye: Bob Cairone, Chuck Ebann, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Eric Larsen

Motion Passed.

Communications: There were several communication items in the Board packet.

Business:

- A) Business Equipment Loan Program - approval: It was moved by Terri Reece and seconded by Carol Heisler to approve the loan periods, fines, and replacement costs associated with the Business & Libraries Grant Project as presented.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; **Motion Passed.**

- B) Site Development Comparison Project – report from Joe Huberty: It was moved by William Weller and seconded by Don Peters to proceed with the Structural Renovation Plan as presented.

Roll Call:

Aye: Bob Cairone, Chuck Ebann, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Eric Larsen

Motion Passed.

C) IL State Construction Grant Application Project: It was moved by Terri Reece and seconded by Bob Cairone to authorize the Library Director to submit the Illinois State Library FY2013 Public Library Construction Act Grant Application.

Roll Call:

Aye: Bob Cairone, Chuck Ebann, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Eric Larsen

Motion Passed.

Staff Reports:

Included in the Board packet were the CLPL Media Relations Report and the Statistical Reports for February 2012.

Adjournment:

It was moved by William Weller and seconded by Don Peters to adjourn.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Time: 9:10 pm

William Weller, Secretary