

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – March 19, 2014

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Terri Reece at 7:00 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers (7:08), Carol Heisler, Don Peters, Terri Reece, William Weller

Absent: none

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Linda Price-Natter, Public Relations Coordinator; Penny Ramirez, Head of Technical & Automation Services; Pamela Miller, Head of Circulation Services; Cynthia Lopuszynski, Head of Adult Services

Citizen Participation: Penny Ramirez encouraged everyone to join the Library Lovers team for the 2014 Bob Blazier Run for the Arts on May 4, 2014.

Board Development: A webinar from Valerie Gross of the Howard County Library System in Maryland was shown.

Reading and approval of minutes: It was moved by Chuck Ebann and seconded by Don Peters to approve the minutes of the Regular Meeting of February 19, 2014.

Voice Vote: Aye-9; Nay-0; Absent-0; Abstain-0; Motion Passed.

Committee and Board Member reports:

Governance Committee: The minutes from the March 3, 2014 meeting were in the packet.

Personnel Committee: The minutes from the March 4, 2014 meeting were in the packet.

Facilities Committee: The minutes from the March 6, 2014 meeting were in the packet.

Consent Agenda: Included in the Consent Agenda were the Media Relations Report and the Statistical Report for February 2014. **The Consent Agenda was adopted by general consent.**

Approval of Financial Reports: It was moved by Don Peters and seconded by John Engebretson to approve the Financial Report for FY 13/14 as of February 28, 2014.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; **Motion Passed.**

Approval of Disbursements: It was moved by John Engebretson and seconded by Don Peters to approve the disbursements in the total amount of \$288,903.08 as follows:

	<u>Total</u>
Operating Fund	\$247,208.44
IMRF/FICA Funds	31,552.22
Per Capita Funds	5,511.98
Special Reserve Funds	2,411.33
Ames Fund	2,219.11
Grand Total:	<hr/> \$288,903.08

Roll Call:

Aye: Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

Business:

- A) Access to Library Materials Policy: It was moved by Chuck Ebann and seconded by William Weller to approve the revised Access to Library Materials Policy.

Roll Call:

Aye: Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

- B) Bulletin Board Policy - revision: It was moved by Chuck Ebann and seconded by William Weller to approve the revised Bulletin Board Policy.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; **Motion Passed.**

- C) Display Policy – revision: It was moved by Chuck Ebann and seconded by William Weller to approve the revised Display Policy.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

- D) Personnel Policy – Sick Leave – revision: It was moved by Don Peters and seconded by Chuck Ebann to approve the recommended changes to CLPL's Personnel Policy.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Executive Session: It was moved by William Weller and seconded by Don Peters to move into Executive Session for the purposes of discussing the minutes of meetings lawfully closed under this Act [5 ILCS 120/2(c)(21), the purchase or lease of real property for the use of the public body [5 ILCS 120/2(c)(5)], the setting of a price for sale or lease of property owned by the public body [5 ILCS 120/2(c)(6)] and to allow Kathryn I. Martens and Karen Migaldi to remain for the Executive Session at 8:24 pm.

Roll Call:

Aye: Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

It was moved by Chuck Ebann and seconded by Don Peters to move out of Executive Session at 8:33 pm.

Roll Call:

Aye: Vanessa Baker, Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

Adjournment:

It was moved by Chuck Ebann and seconded by Don Peters to adjourn.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Time: 8:34 pm

Chuck Ebann, Secretary