

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – April 17, 2013

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President John Engebretson at 6:30 pm in the Ames Meeting Room at the Library.

Oath of Office: Ron Eberle took the Oath of Office as a new Board member.

Roll Call:

Present: Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Don Peters, Terri Reece, William Weller

Absent: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Linda Price-Natter, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services; Penny Ramirez, Head of Technical & Automation Services; Lauren Rosenthal, Head of Youth Services

Executive Session: It was moved by Chuck Ebann and seconded by Carol Heisler to move into Executive Session for the purposes of discussing personnel [5 ILCS 120/2(c)(1)] at 6:35 pm.

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

It was moved by Chuck Ebann and seconded by Don Peters to move out of Executive Session at 8:34 pm.

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

Approval of Minutes: It was moved by Don Peters and seconded by Terri Reece to approve the Minutes of the Regular Meeting of March 20, 2013.

Voice Vote: Aye-7; Nay-0; Absent-0; Abstain-2; Motion Passed.

Citizen Participation: Penny Ramirez invited Board members to join the Library team for Bob Blazier's Run for the Arts 5K Run/Walk on Sunday, May 5, 2013.

Committee & Board Member Reports:

Facilities Committee: The minutes of the April 3, 2013 meeting were in the packet.

Planning/PR Committees: The minutes of the April 8, 2013 joint meeting were in the packet.

Approval of Financial Reports: It was moved by Don Peters and seconded by William Weller to approve the Financial Report for FY 12/13 as of March 31, 2013.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by Eric Larsen and seconded by William Weller to approve the disbursements in the total amount of \$269,733.68 as follows:

	<u>Total</u>
Operating Fund	\$226,672.59
IMRF/FICA Funds	29,582.52
Per Capita Grant Funds	2,245.00
Gift & Memorial Funds	120.51
Special Reserve Fund	11,113.06
Grand Total:	<hr/> \$269,733.68

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

Communications: There were several communication items in the Board packet.

Business:

- A) FY 13/14 Salary Scale & merit increases: It was moved by Eric Larsen and seconded by Don Peters to approve the recommended Salary Scale for FY 13/14.

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

It was moved by William Weller and seconded by Don Peters to approve FY 13/14 merit based increases on the basis of 1.5% for Meets Requirements, 2% for More Than Meets Requirements, and 2.5% for Exceeds Requirement, effective with the payroll beginning May 12, 2013.

Roll Call:

Aye: Ron Eberle, John Engebretson, Carol Heisler, Eric Larsen, Don Peters, Terri Reece, William Weller

Nay: Chuck Ebann, Alice Fellers

Absent: none

Motion Passed.

Staff Reports:

Included in the Board packet were the CLPL Media Relations Report, the Library Director's report for April 2013, and the Statistical Reports for March 2013.

Executive Session: It was moved by Eric Larsen and seconded by Chuck Ebann to move into Executive Session for the purposes of discussing the purchase or lease of real property for the use of the public body [5 ILCS 120/2(c)(5)], the setting of a price for sale or lease of property owned by the public body [5 ILCS 120/2(c)(6)] and to allow Kathryn I. Martens and Karen Migaldi to remain for the Executive Session at 9:17 pm.

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

It was moved by Don Peters and seconded by Chuck Ebann to move out of Executive Session at 9:52 pm.

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

Adjournment:

It was moved by Chuck Ebann and seconded by Don Peters to adjourn.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Time: 9:53 pm

William Weller, Secretary