

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – April 18, 2012

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President John Engebretson at 7:00 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Bob Cairone (arrived at 7:04 pm), Chuck Ebann, John Engebretson, Alice Fellers, Eric Larsen, Carol Heisler, Don Peters, Terri Reece, William Weller

Absent: none

Others: Michael Quirk

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Linda Price-Natter, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services; Lauren Rosenthal, Head of Youth Services

Citizen Participation: none

Board Development:

- A) Chuck Ebann shared more details from the Chuck Loring seminar on boards and fundraising.
- B) John Engebretson and Terri Reece reported on their experiences at the PLA Conference in March. John relayed information from a seminar on advocacy in tough economic times, and Terri gave details from presentations on creative funding and the future of libraries.

Approval of Minutes: It was moved by Chuck Ebann and seconded by Don Peters to approve the Minutes of the Regular Meeting of March 19, 2012.

Voice Vote: Aye-8; Nay-0; Absent-0; Abstain-1; Motion Passed.

Approval of Minutes: It was moved by Chuck Ebann and seconded by Don Peters to approve the Minutes of the Special Meeting of April 9, 2012.

Voice Vote: Aye-8; Nay-0; Absent-0; Abstain-1; Motion Passed.

Committee & Board Member Reports:

Planning/PR Committees: Minutes for the April 10, 2012 joint meeting were in the packet.

Approval of Financial Reports: It was moved by Don Peters and seconded by Chuck Ebann to approve the Financial Report for FY 11/12 as of March 31, 2012.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by Eric Larsen and seconded by Don Peters to approve the disbursements in the total amount of \$323,945.36 as follows:

	<u>Total</u>
Operating Fund	\$255,900.78
IMRF/FICA Funds	30,182.61
Construction & Repair Fund	124.58
Gift & Memorial Funds	1,358.69
Per Capita Grant Funds	3,236.45
Special Reserve Fund	33,142.25
Grand Total:	<hr/> \$323,945.36

Roll Call:

Aye: Bob Cairone, Chuck Ebann, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

Communications: There were several communication items in the Board packet. The Library Director passed around the Money Smart Week brochure, highlighting the two programs CLPL is offering.

Business:

- A) Building Project – Next Steps: It was moved by Eric Larsen and seconded by William Weller to form an Ad Hoc Building Committee to investigate the following items: 1) update the Library Space Needs document with Anders Dahlgren, 2) work with Architect to negotiate phase based contract, 3) issue RFQ for Construction Manager options, and 4) start work on Schematic Design Phase.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Staff Reports:

Included in the Board packet were the CLPL Media Relations Report, the Statistical Reports for March 2012, and additional statistical information.

Adjournment:

It was moved by Don Peters and seconded by William Weller to adjourn.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Time: 9:06 pm

William Weller, Secretary