

**Crystal Lake Public Library
Board of Trustees**

Minutes Regular Meeting – May 15, 2019

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:00 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, Monica Szalaj, William Weller

Absent: none

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Teri Galluzzi, Business Manager; Stephanie Price, Public Relations Coordinator; Becky Fyolek, Head of Youth Services; Julie Gibson, Head of Circulation Services; Penny Ramirez, Head of Technical & Automation Services; Nancy Weber, Head of Adult Services

Public Comment: none

Board Development: Becky and Stephanie presented information on our recent embryology program.

Consent Agenda: It was moved by Terri Reece and seconded by Don Peters to approve the consent agenda including Items V. A and E.

V. A. Approval of minutes of previous meeting(s) – Approve the minutes of the Regular Meeting of April 17, 2019.

V. E. 1. Financial reports – Approve the Financial Report for FY 18/19 as of April 30, 2019.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by John Engebretson and seconded by Terri Reece to approve the disbursements in the total amount of \$365,649.74 as follows:

| | <u>FY 18/19</u> | <u>FY 19/20</u> | <u>Total</u> |
|-----------------------|-------------------|------------------|-------------------|
| Operating Fund | 228,649.84 | 73,107.75 | 301,757.59 |
| IMRF/FICA Funds | 28,535.69 | 5,445.05 | 33,980.74 |
| Construction & Repair | 1,005.43 | 21,376.62 | 22,382.05 |
| Ames Funds | 254.36 | 0.00 | 254.36 |
| Special Reserve Funds | 7,275.00 | 0.00 | 7,275.00 |
| Grand Total: | 265,720.32 | 99,929.42 | 365,649.74 |

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, Monica Szalaj, William Weller

Nay: none

Absent: none

Abstain: none

Motion Passed.

Board Action:

- A) Employee Service Recognition Resolution: **It was moved by William Weller and seconded by Don Peters to approve Library Resolution No. 1920-1.**

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Board Discussion: Terri Reece reminded the Board that the Staff Recognition breakfast is on Friday, June 7. Those who are able to attend should be at the Staff entrance to the Library at 8:30 am that day to help.

Executive Session: **It was moved by Don Peters and seconded by Terri Reece to move into Executive Session for the purposes of discussing personnel [5 ILCS 120/2(c)(1)] and to allow Kathryn I. Martens to remain for the Executive Session at 7:27 pm.**

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, Monica Szalaj, William Weller

Nay: none

Absent: none

Motion Passed.

The Board came out of Executive Session at 8:25 pm.

It was moved by William Weller and seconded by Terri Reece to approve the Library Director's salary increase as discussed in Executive Session.

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Don Peters, Terri Reece, Monica Szalaj, William Weller

Nay: none

Absent: none

Motion Passed.

Adjournment:

It was moved by William Weller and seconded by Don Peters to adjourn.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Time: 8:35 pm

Resolution

WHEREAS, the Crystal Lake Public Library has many longtime and excellent employees, and

WHEREAS, the Board of Library Trustees of the City of Crystal Lake desires to show its appreciation to those employees, and

WHEREAS, June 7, 2019 is Employee Service Recognition Day.

NOW THEREFORE, be it resolved that the Board of Library Trustees passes the following resolution to be read by the President or other officer at the Staff Recognition Event:

RESOLVED, the Board of Library Trustees of the City of Crystal Lake hereby extends its profound appreciation to the following employees who have long and well served the Library for their efforts and excellence in making the Crystal Lake Public Library a great library:

| | |
|--------------------|--|
| Thirty five years: | Dorothy Zegarski |
| Thirty years: | Lois Ferrero |
| Twenty years: | Karen Migaldi, Christine Ticknor, Pauline Walker |
| Fifteen years: | Penny Ramirez |
| Ten years: | Dolores Diklich |
| Five years: | Lisa Lindstrand, Laura McLoughlin, Devaki Namboodiri, Ashlee Tominey |

DATE: May 15, 2019

President
Board of Library Trustees of the City of Crystal Lake

ATTEST:

Secretary
Board of Library Trustees of the City of Crystal Lake