

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – May 20, 2015

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Terri Reece at 7:02 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Chuck Ebann, Ron Eberle, John Engebretson, Carol Heisler, Don Peters, Terri Reece, William Weller

Absent: Alice Fellers

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Cheryl Riendeau, Business Office Manager; Linda Price-Natter, Public Relations Coordinator; Jennifer Drinka, Head of Youth Services; Cynthia Lopuszynski, Head of Adult Services

Public Comment: none

Board Development: The Board watched a video created by United for Libraries on Board self evaluation.

Approval of minutes: It was moved by Don Peters and seconded by Ron Eberle to approve the minutes of the Regular Meeting of April 15, 2015.

It was moved by Chuck Ebann to amend the motion for Executive Session in the minutes of the Regular Meeting of April 15, 2015. There was no second, so the motion was not considered.

Voice Vote: Aye-6; Nay-0; Absent-1; Abstain-1; Motion Passed.

Consent Agenda: Included in the Consent Agenda were communication items, the CLPL Public Relations and Development report ending May 14, 2015, and the Statistical Report for April 2015. It was moved by Chuck Ebann and seconded by Don Peters to approve the consent agenda.

Voice Vote: Aye- 7; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Committee and Board Member reports:

Building Committee: The minutes from the April 8, 2015 and May 13, 2015 meetings were in the packet.

Planning/PR Committee: The minutes from the April 13, 2015 and May 11, 2015 joint meetings were in the packet.

Governance Committee: The minutes from the April 29, 2015 meeting were in the packet.

Facilities Committee: The minutes from the May 7, 2015 meeting were in the packet.

Approval of Financial Reports: It was moved by Chuck Ebann and seconded by John Engebretson to approve the Financial Report for FY 14/15 as of April 30, 2015.

Voice Vote: Aye- 7; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by John Engebretson and seconded by Don Peters to approve the disbursements in the total amount of \$338,081.88 as follows:

	<u>FY 14/15</u>	<u>FY 15/16</u>	<u>Total</u>
Operating Fund	256,692.48	10,244.48	266,936.96
IMRF/FICA Funds	33,407.24	0.00	33,407.24
Construction & Repair	1,581.60	19,294.56	20,876.16
Gift & Memorial Funds	746.29	0.00	746.29
Special Reserve Fund	10,751.10	0.00	10,751.10
Per Capita Funds	5,364.13	0.00	5,364.13
Grand Total:	308,542.84	29,539.04	338,081.88

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Alice Fellers

Motion Passed.

Board Action:

A) Employee Service Recognition Resolution - Approve: **It was moved by Don Peters and seconded by Ron Eberle to approve Resolution 1516-1.**

Voice Vote: Aye- 7; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

B) Summer Reading Program: The Board agreed to commit to this Library Board public relations activity and to the suggested Mayoral Proclamation.

C) Capital Repairs Assessment 2015: **It was moved by John Engebretson and seconded by Don Peters to accept and approve the Capital Repair Assessment 2015 as presented.**

Voice Vote: Aye- 6; Nay- 0; Absent- 1; Abstain- 1; Motion Passed.

Board Discussion: The Board discussed the workshop on May 19, 2015 presented by Paul Hanley from George K. Baum on Public Policy leading up to a decision to place a referendum question on a ballot.

Approve release of Executive Session minutes: It was moved by Chuck Ebann and seconded by Don Peters to approve release of the following Executive Session minutes from Library Board and Building Committee meetings and approve destruction of the recordings 18 months after the date of the recorded meeting: Library Board meetings – 4/16/14, 5/21/14, 6/18/14, 7/16/14, 8/20/14, 9/17/14, 10/15/14, 11/19/14; Building Committee meetings – 4/9/14, 5/14/14, 7/9/14, 10/8/14, 11/12/14, 1/28/15.

Voice Vote: Aye- 7; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Adjournment:

It was moved by Don Peters and seconded by Chuck Ebann to adjourn.

Voice Vote: Aye- 7; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Time: 7:52 pm

Charles K. Ebann, Secretary

Resolution

WHEREAS, the Crystal Lake Public Library has many longtime and excellent employees, and

WHEREAS, the Board of Library Trustees of the City of Crystal Lake desires to show its appreciation to those employees, and

WHEREAS, June 5, 2015 is Employee Recognition Day.

NOW THEREFORE, be it resolved that the Board of Library Trustees passes the following resolution to be read by the President or other officer at the luncheon for the employees:

RESOLVED, the Board of Library Trustees of the City of Crystal Lake hereby extends its profound appreciation to the following employees who have long and well served the Library for their efforts and excellence in making the Crystal Lake Public Library a great library:

Thirty years:	Pam Miller
Twenty-five years:	Kathryn I. Martens
Twenty years:	Cynthia Lopuszynski, Mary Speicher
Fifteen years:	Rebecca Cosner, Marion Neiswander, Veronica Purker
Ten years:	Lisa Gates, Teresa Henning, Marcia Tillman, Julie Zukowski
Five years:	Laura Birr, Seanine Brady, Nan Goerlitz

DATE: May 20, 2015

President
Board of Library Trustees of the City of Crystal Lake

ATTEST:

Secretary
Board of Library Trustees of the City of Crystal Lake