

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – May 21, 2014

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Terri Reece at 7:01 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Vanessa Baker, Chuck Ebann, Ron Eberle, Alice Fellers (7:06), Carol Heisler, Don Peters (via telephone), Terri Reece, William Weller

Absent: John Engebretson

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Linda Price-Natter, Public Relations Coordinator; Jennifer Drinka, Head of Youth Services; Pamela Miller, Head of Circulation Services; Cynthia Lopuszynski, Head of Adult Services; Penny Ramirez, Head of Technical and Automation Services

Citizen Participation: none

Board Development: Board members discussed ways to strengthen relationships between the Library Board, the Foundation Board, and the Friends group.

Reading and approval of minutes: It was moved by Chuck Ebann and seconded by Ron Eberle to approve the minutes of the Regular Meeting of April 16, 2014.

Voice Vote: Aye-8; Nay-0; Absent-1; Abstain-0; Motion Passed.

Committee and Board Member reports:

Planning/PR Committees: The minutes from the April 14, and May 12, 2014 meetings were in the packet.

Facilities Committee: The minutes from the May 7, 2014 meeting were in the packet.

Building Committee: The minutes from the May 14, 2014 meeting were in the packet.

Consent Agenda: Included in the Consent Agenda were communication items, the CLPL Public Relations and Development report for May 2014 and the Statistical Report for April 2014. **The Consent Agenda was adopted by consensus.**

Approval of Financial Reports: It was moved by William Weller and seconded by Don Peters to approve the Financial Report for FY 13/14 as of March 31, 2014.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by William Weller and seconded by Chuck Ebann to approve the disbursements in the total amount of \$352,363.73 as follows:

	<u>FY 13/14</u>	<u>FY 14/15</u>	<u>Total</u>
Operating Fund	276,312.21	15,648.62	291,960.83
IMRF/FICA Funds	32,422.19	0.00	32,422.19
Construction & Repair	0.00	4,345.33	4,345.33
Gift & Memorial Funds	126.17	0.00	126.17
Special Reserve Fund	7,114.21	15,000.00	22,114.21
Per Capita Funds	0.00	1,395.00	1,395.00
Grand Total:	315,974.78	36,388.95	352,363.72

Roll Call:

Aye: Vanessa Baker, Chuck Ebann, Ron Eberle, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: John Engebretson

Motion Passed.

Business:

A) Employee Recognition Resolution: It was moved by Chuck Ebann and seconded by Don Peters to approve Library Resolution No 1415-1.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

B) Summer Reading Program Resolution: It was moved by William Weller and seconded by Ron Eberle to agree to commit to this Library Board public relations activity and to the suggested Mayoral Proclamation.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Executive Session: It was moved by William Weller and seconded by Don Peters to move into Executive Session for the purposes of discussing personnel [5 ILCS 120/2(c)(1), the purchase or lease of real property for the use of the public body [5 ILCS 120/2(c)(5)], the setting of a price for sale or lease of property owned by the public body [5 ILCS 120/2(c)(6)] and to allow Kathryn I. Martens and Karen Migaldi to remain for the Executive Session at 7:48 pm.

Roll Call:

Aye: Vanessa Baker, Chuck Ebann, Ron Eberle, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: John Engebretson

Motion Passed.

It was moved by Chuck Ebann and seconded by William Weller to move out of Executive Session at 8:20 pm.

Roll Call:

Aye: Vanessa Baker, Chuck Ebann, Ron Eberle, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: John Engebretson

Motion Passed.

Adjournment:

It was moved by William Weller and seconded by Ron Eberle to adjourn.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Time: 8:21 pm

Chuck Ebann, Secretary

Resolution

WHEREAS, the Crystal Lake Public Library has many longtime and excellent employees, and

WHEREAS, the Board of Library Trustees of the City of Crystal Lake desires to show its appreciation to those employees, and

WHEREAS, June 6, 2014 is Employee Recognition Day.

NOW THEREFORE, be it resolved that the Board of Library Trustees passes the following resolution to be read by the President or other officer at the luncheon for the employees:

RESOLVED, the Board of Library Trustees of the City of Crystal Lake hereby extends its profound appreciation to the following employees who have long and well served the Library for their efforts and excellence in making the Crystal Lake Public Library a great library:

Thirty years:	Dorothy Zegarski
Twenty-five years:	Lois Ferrero
Fifteen years:	Ruth Hubbard, Karen Migaldi, Christine Ticknor, Pauline Walker
Ten years:	Penny Ramirez
Five years:	Carolyn Bailey, Dolores Diklich, Miguel Rangel

DATE: May 21, 2014

**President
Board of Library Trustees of the City of Crystal Lake**

ATTEST:

**Secretary
Board of Library Trustees of the City of Crystal Lake**