

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting- June 16, 2010

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Carol Heisler at 7:01 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Bob Cairone, John Engebretson, Alice Fellers (arrived at 7:30), Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, Terri Reece, William Weller

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Linda Price, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services; Pam Miller, Head of Circulation Services; Bonnie Jonelis, Librarian; Christine Ticknor, Librarian

Citizen Participation: None

Board Development: Bonnie Jonelis and Christine Ticknor presented information on CLPL's Summer Reading Program.

Approval of Minutes: It was moved by Don Peters and seconded by Bob Cairone to approve the Minutes of the Regular Meeting of May 19, 2010.

Voice Vote: Aye-6; Nay-0; Absent-1; Abstain-2; Motion Passed.

Alice Fellers arrived at 7:30 pm.

Committee & Board Member Reports:

Planning Committee: Minutes for the May 26, 2010 meeting were in the packet.

PR Committee: Minutes for the June 2, 2010 meeting were in the packet.

Facilities Committee: Minutes for the June 7, 2010 meeting were in the packet.

CL Foundation: Brian Pappalardo reported on the progress with the Clay Jenkinson event.

Approval of Financial Reports: It was moved by John Engebretson and seconded by Brian Pappalardo to approve the Financial Report for FY 09/10 as of May 31, 2010.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; **Motion Passed.**

It was moved by Brian Pappalardo and seconded by Don Peters to approve the Financial Report for FY 10/11 as of May 31, 2010.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; **Motion Passed.**

Approval of Disbursements: It was moved by John Engebretson and seconded by Don Peters to approve the disbursements in the total amount of \$222,584.24 as follows:

	FY09/10	FY10/11	Total
Operating Fund	\$3,673.48	\$218,184.76	\$221,858.24
Construction & Repair Fund	0.00	726.00	726.00
Grand Total:	\$3,673.48	\$218,910.76	\$222,584.24

Roll Call:

Aye: Bob Cairone, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

Communications: There were several communications in the Board packet.

Business:

A) Insurance Package – renewal for 10/11: It was moved by Don Peters and seconded by William Weller to approve renewal of the Insurance Package in the amount of \$29,646.00 through our Agent Jim McFarlane.

Roll Call:

Aye: Bob Cairone, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, Terri Reece, William Weller

None: none

Absent: none

Motion Passed.

- B) Nonresident fee – annual review: It was moved by Eric Larsen and seconded by Bob Cairone to opt IN on selling Nonresident Cards using the tax bill method for the period 7/1/10-6/30/11.**

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

- C) Personnel Policy revisions: It was moved by John Engebretson and seconded by Don Peters to approve the Personnel Policy as presented with the understanding that the Board is aware there is currently a relative of a Board Member working as a page but will be leaving at the end of August 2010.**

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

- D) Strategic Plan Initiatives for FY10/11: It was moved by Eric Larsen and seconded by Alice Fellers to approve the Strategic Plan elements for FY 10/11.**

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

- E) Nominating Committee for FY 10/11 officers: Carol Heisler, President of the Board, appointed William Weller, Terri Reece, and Alice Fellers to the Nominating Committee for FY 10/11 Board Officers.**

Staff Reports:

Included in the Board packet were Staff feedback, the Library Director's report for June 2010, and the Statistical Reports for May 2010.

Executive Session: It was moved by Eric Larsen and seconded by Don Peters to move into Executive Session: Section 2 of 5 ILCS 120/2: Paragraph (c)(1) relating to personnel at 8:45 pm.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

It was moved by Eric Larsen and seconded by Don Peters to move out of Executive Session at 9:57pm.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

It was moved by John Engebretson and seconded by Don Peters to approve the Library Director's goals and salary for FY 10/11 as discussed during Executive Session.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Adjournment:

It was moved by Don Peters and seconded by Brian Pappalardo to adjourn.

Voice Vote: Aye- 9; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Time: 9:58 pm

Bob Cairone, Secretary

LIBRARY RESOLUTION No. 1011-3

**RESOLUTION FOR THE TRANSFER OF INTEREST
FROM WORKING CASH TO OPERATING**

That the Crystal Lake Public Library Board of Trustees shall transfer \$101.42 interest earned in FY 09/10 from the Working Cash Fund to the Operating Fund for use in FY 10/11.

July 21, 2010

President
Crystal Lake Public Library
Board of Trustees

Attest:

Secretary
Crystal Lake Public Library
Board of Trustees