

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – July 17, 2013

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President John Engebretson at 7:00 pm in the Ames Meeting Room at the Library.

Oath of Office: John Engebretson and Don Peters took the Oath of Office as returning Board members. (Eric Larsen did not seek reappointment.)

Roll Call:

Present: Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Absent: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Linda Price-Natter, Public Relations Coordinator; Penny Ramirez, Head of Technical & Automation Services; Lauren Rosenthal, Head of Youth Services; Sue Riegler, Librarian Youth Services; Marion Neiswander, LTA Youth Services

Citizen Participation: none

Board Development: Lauren Rosenthal, Sue Riegler and Marion Neiswander presented details on Hands on Science, Robotics and STEM programming in Youth Services.

Consent Agenda: Included in the Consent Agenda were the minutes from the June 19, 2013 Board Meeting, the minutes from the June 25, 2013 Building Committee Meeting, several communication items, Summer Reading Program statistics, the CLPL Media Report, the Library Director's Report for July 2013, and the Statistical Report for June 2013. **It was moved by Chuck Ebann and seconded by Don Peters to approve the Consent Agenda.**

Voice Vote: Aye-8; Nay-0; Absent-0; Abstain-0; Motion Passed.

Approval of Financial Reports: It was moved by Terri Reece and seconded by Don Peters to approve the Financial Report for FY 12/13 as of June 30, 2013.

Voice Vote: Aye- 8; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Approval of Financial Reports: It was moved by Terri Reece and seconded by Don Peters to approve the Financial Report for FY 13/14 as of June 30, 2013.

Voice Vote: Aye- 8; Nay- 0; Absent- 0; Abstain- 0; **Motion Passed.**

Approval of Disbursements: It was moved by Chuck Ebann and seconded by Don Peters to approve the disbursements in the total amount of \$400,390.10 as follows:

	<u>Total</u>
Operating Fund	\$336,109.24
IMRF/FICA Funds	45,214.05
Construction & Repair	475.00
Per Capita Funds	2,304.04
Gift & Memorial Funds	2,176.91
Special Reserve Fund	14,110.86
Grand Total:	<hr/> 400,390.10

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Alice Fellers, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: none

Motion Passed.

Business:

- A) FY 12/13 Illinois Public Library Annual Report (IPLAR): It was moved by Don Peters and seconded by Chuck Ebann to approve the FY 12/13 Illinois Public Library Annual Report, authorize the Library Director, Board President, and Board Secretary to sign the Certification, and submit the report to the State.

Voice Vote: Aye- 8; Nay- 0; Absent- 0; Abstain- 0; **Motion Passed.**

- B) Prevailing Wage: It was moved by Don Peters and seconded by Chuck Ebann to approve the corrected Resolution No. 1314-2 ascertaining the prevailing rate of wages for laborers, mechanics and other workers engaged in the construction of public works under the jurisdiction of the Crystal Lake Public Library.

Voice Vote: Aye- 8; Nay- 0; Absent- 0; Abstain- 0; **Motion Passed.**

C) Calendars - 2014

1. Library Board Meetings: It was moved by Don Peters and seconded by Chuck Ebann to approve the 2014 meeting dates for the Crystal Lake Public Library Board of Trustees with date corrections.

Voice Vote: Aye- 8; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

2. Library Closings: It was moved by Don Peters and seconded by Chuck Ebann to approve the 2014 Scheduled Library Closings for the Crystal Lake Public Library with date corrections.

Voice Vote: Aye- 8; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

D) Election of Officers for FY 13/14: It was moved by Don Peters and seconded by Chuck Ebann to close the nominations.

Voice Vote: Aye- 8; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

It was moved by Chuck Ebann and seconded by William Weller to elect the following slate of officers:

President:	Terri Reece
Vice-President:	William Weller
Treasurer:	Carol Heisler
Secretary:	Chuck Ebann

E) Revised Bank Resolution: It was moved by Don Peters and seconded by Chuck Ebann to approve Resolution No. 1314-3.

Voice Vote: Aye- 8; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Executive Session: No Executive Session was necessary.

Adjournment:

It was moved by Don Peters and seconded by William Weller to adjourn.

Voice Vote: Aye- 8; Nay- 0; Absent- 0; Abstain- 0; Motion Passed.

Time: 7:54 pm

William Weller, Secretary