

Crystal Lake Public Library
Board of Trustees
Minutes Regular Meeting – August 20, 2014

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Terri Reece at 7:02 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: Chuck Ebann, Ron Eberle, John Engebretson, Carol Heisler, Don Peters, Terri Reece, William Weller

Absent: Vanessa Baker, Alice Fellers

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Nan Goerlitz, Recording Secretary; Debbie Brown, Business Manager; Linda Price-Natter, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services; Pamela Miller, Head of Circulation Services; Jennifer Drinka, Head of Youth Services; Penny Ramirez, Head of Technical & Automation Services; Dolores Diklich, LTA Circulation Services

Citizen Participation: none

Board Development: Linda Price-Natter, Pamela Miller, and Dolores Diklich gave an overview of our Library Card Signup Month promotion and our door-to-door initiative.

Approval of Minutes: It was moved by Don Peters and seconded by Chuck Ebann to approve the Minutes of the Regular Meeting of July 16, 2014.

Voice Vote: Aye-7; Nay-0; Absent-2; Abstain-0; Motion Passed.

It was moved by Chuck Ebann and seconded by Don Peters to approve the Minutes of the Special Meeting of August 13, 2014.

Voice Vote: Aye-6; Nay-0; Absent-2; Abstain-1; Motion Passed.

Committee & Board Member Reports:

Planning/PR Committees: The minutes of the July 15, 2014 and August 11, 2014 joint meetings were in the packet.

Facilities Committee: The minutes of the August 11, 2014 meeting were in the packet.

Consent Agenda: Included in the Consent Agenda were the CLPL Public Relations and Development report ending August 16, 2014, and the Statistical Report for July 2014. **The Consent Agenda was adopted by consensus.**

Approval of Financial Reports: It was moved by Chuck Ebann and seconded by Don Peters to approve the Financial Report for FY 14/15 as of July 31, 2014.

Voice Vote: Aye- 7; Nay- 0; Absent- 2; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by John Engebretson and seconded by Don Peters to approve the disbursements in the total amount of \$316,106.12 as follows:

| | |
|-----------------------------|---------------------------|
| | <u>Total</u> |
| Operating Fund | \$265,769.18 |
| Special Reserve Fund | 5,270.00 |
| IMRF/FICA Funds | 34,039.60 |
| Per Capita Grant Funds | 368.00 |
| Construction & Repair Funds | 3,997.33 |
| Special Reserve Funds | 6,662.01 |
| Grand Total: | <hr/> \$316,106.12 |

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Vanessa Baker, Alice Fellers

Motion Passed.

Business:

A) Per Capita Grant Reviews

1. Serving Our Public – Chapter 7 – Collection Management & Resource Sharing – The Board reviewed the State Standards and checklist for Chapter 7, as well as the Core Standards applicable to this Chapter.
2. EDGE Assessment – Penny Ramirez conducted an information session for the Board regarding the process and results of our assessment.

B) Technology Plan – revised: **It was moved by William Weller and seconded by Chuck Ebann to approve the revised Technology Plan.**

Voice Vote: Aye- 7; Nay- 0; Absent- 2; Abstain- 0; Motion Passed.
Motion Passed.

C) Committee appointments FY 14/15: Board President distributed Committee assignments.

Executive Session: It was moved by Chuck Ebann and seconded by Ron Eberle to move into Executive Session for the purposes of discussing the purchase or lease of real property for the use of the public body [5 ILCS 120/2(c)(5)], the setting of a price for sale or lease of property owned by the public body [5 ILCS 120/2(c)(6)] and to allow Kathryn I. Martens and Karen Migaldi to remain for the Executive Session at 8:26 pm.

Roll Call:

Aye: Chuck Ebann, Ron Eberle, John Engebretson, Carol Heisler, Don Peters, Terri Reece, William Weller

Nay: none

Absent: Vanessa Baker, Alice Fellers

Motion Passed.

The Board came out of Executive Session at 8:35 pm.

Adjournment:

It was moved by John Engebretson and seconded by William Weller to adjourn.

Voice Vote: Aye- 7; Nay- 0; Absent- 2; Abstain- 0; Motion Passed.

Time: 8:35 pm

Charles K. Ebann, Secretary