

**Crystal Lake Public Library  
Board of Trustees**

Minutes Regular Meeting – June 17, 2009

**Call to Order:** The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President William Weller at 7:00pm.

**Roll Call:**

**Present:** Bob Cairone, John Engebretson, Alice Fellers (7:01pm), Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, William Weller

**Absent:** Barbara Walters

**Others:** none

**Staff Present:** Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Jessica Mihm, Recording Secretary; Debbie Brown, Business Manager; Linda Price, Public Relations Coordinator; Cynthia Lopuszynski, Head of Adult Services; Bonnie Jonelis, Young Adult Librarian; Christine Ticknor, Youth Services Librarian

**Citizen Participation:** none

Alice Fellers arrived at 7:01pm

**Board Development:** Cynthia Lopuszynski, Head of Adult Services; Bonnie Jonelis, Young Adult Librarian; Christine Ticknor, Youth Services Librarian; and Linda Price, PR Coordinator all reported festively on the 2009 Summer Reading Program, "Read on the Wild Side". Linda Price with Karen Migaldi, reported on the excitement of the Parade, and encouraged the Board to sign up.

**Approval of Minutes:** It was moved by Eric Larsen and seconded by Bob Cairone to approve the Minutes of the Regular Meeting of May 20, 2009.

**Voice Vote:** Aye-7; Nay-0; Absent-1; Abstain-1; Motion Passed.

**Committee & Board Member Reports:**

Carol reported on the Friends of Crystal Lake Library meeting from Monday, June 15, 2009. Jan Polep is the new president of the Friends. Fundraiser activities for the year include the Scholastic Book Fair, Market Day sales, and a Mum Sale for the fall.

Don Peters reported on the Community Center meeting with the Park District regarding the purchase of Viking Dodge. The Park District's plan is to develop the Community Center in two phases, the first phase will leave the existing Viking Dodge building as is and incorporate a senior center, program rooms, and a gym. The second phase will quadruple the current size of the lot and include a water park and a swimming pool. The lot is 27 acres, to be purchased for \$6.3 million.

**Approval of Financial Reports:** It was moved by Carol Heisler and seconded by Don Peters to approve the Financial Report for FY 08/09 as of May 31, 2009.

**Voice Vote:** Aye-8; Nay-0; Absent-1; Motion Passed.

**Approval of Financial Reports:** It was moved by John Engebretson and seconded by Don Peters to approve the Financial Report for FY 09/10 as of May 31, 2009.

**Voice Vote:** Aye-8; Nay-0; Absent-1; Motion Passed.

**Approval of Disbursements:** It was moved by John Engebretson and seconded by Brian Pappalardo to approve the disbursements in the total amount of \$167,758.98 as follows:

	<b>FY08/09</b>	<b>FY09/10</b>	<b>Total</b>
<b>Operating Fund</b>	<b>\$10,124.08</b>	<b>\$54,685.08</b>	<b>\$64,809.16</b>
		<b>97,457.95</b>	<b>97,457.95</b>
<b>Gift &amp; Memorial Fund</b>	<b>341.16</b>	<b>4,730.71</b>	<b>5,071.87</b>
		<b>420.00</b>	<b>420.00</b>
<b>Grand Total:</b>	<b>\$10,465.24</b>	<b>\$157,293.74</b>	<b>\$167,758.98</b>

**Roll Call:**

**Aye:** Bob Cairone, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, William Weller

**Nays:** none

**Absent:** Barbara Walters

**Motion Passed.**

**Communications:** There were several communications in the Board Packet.

**Business:**

a) **Insurance Package for FY 09/10:** It was moved by John Engebretson and seconded by Don Peters to approve the renewal of the Insurance Package through our Agent Jim McFarlane who is now with Lamb, Little & Co as well as an initial workers compensation payment in the amount of \$5,520.00 due by July 8, 2009.

**Voice Vote:** Aye-8; Nay- 0; Absent-1; Motion Passed.

b) **Nonresident Fee- annual review:** It was moved by Eric Larsen and seconded by Don Peters to approve and reaffirm the decision to opt in on selling Nonresident cards using the tax bill method for the period of 7/1/09-6/30/10.

**Voice Vote:** Aye-8; Nay- 0; Absent-1; Motion Passed.

c) **Resolution- Barbara Walters:** It was moved by Don Peters and seconded by Carol Heisler to approve Library Resolution No. 0910-3 for Barbara Walters 34 years of service on the Crystal Lake Public Library Board.

**Voice Vote: Aye-8; Nay- 0; Absent-1; Motion Passed.**

- d) Nominating Committee for FY 09/10 Officers: William Weller, President of the Board appointed John Engebretson and Carol Heisler to join him in the Nominating Committee for FY09/10 Board Officers.

**Staff Reports:**

Included in the Board packets were the Library Director's Report for June 2009 and the Statistical Reports for May 2009.

**Executive Session: It was moved by Eric Larsen and seconded by Don Peters to move into Executive Session under Section 2 of 5 ILCS 120/2: Paragraph (c)(1) relating to personnel at 8:30pm.**

**Voice Vote: Aye-8; Nay- 0; Absent-1; Motion Passed.**

**It was moved by Alice Fellers and seconded by Don Peters to come out of Executive Session at 10:07pm.**

**Voice Vote: Aye-8; Nay- 0; Absent-1; Motion Passed.**

**It was moved by John Engebretson and seconded by Don Peters to approve the actions discussed in Executive Session.**

**Roll Call:**

**Aye: Bob Cairone, John Engebretson, Alice Fellers, Carol Heisler, Eric Larsen, Brian Pappalardo, Don Peters, William Weller**  
**Nays: none**  
**Absent: Barbara Walters**  
**Motion Passed.**

**Adjournment:**

**It was moved by Brian Pappalardo and seconded by Bob Cairone to adjourn.**  
**Voice Vote: Aye-8; Nay- 0; Absent-1; Motion Passed.**  
**Time: 10:10pm**

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Eric Larsen, Secretary