



DATE	<u>MAY 19, 2016</u>
TABLE	_____
RECORDER	_____
FACILITATOR/SPOKESPERSON	_____

**SMALL GROUP WORK ACTIVITY**  
**OUR FACILITY: DOES FORM FOLLOW FUNCTION?**  
**COMMUNITY ENGAGEMENT SESSION (CES) #3**

THURSDAY, MAY 19, 2016 • 7:00 P.M. – 9:00 P.M. • PARK PLACE

**Instructions:**

Each group should select a recorder and a facilitator/spokesperson.

The recorder is responsible for completing the information requested on the worksheet printed on blue paper and located in the center of the table. Be sure to complete the information in the box in the upper right corner of the activity sheet. This blue activity sheet will be collected at the conclusion of the session.

The facilitator/spokesperson should facilitate discussions and keep the group focused to complete the work in the allotted time. At the end of the session the facilitator/spokesperson from each table will be asked to report his/her group's information.

**Please make sure the information recorded on the group's work activity reflects the *collective thought/decision or general agreement* of everyone at the table, not just the opinion of one or two individuals.**

# TASK #1: EFFECTIVE USE OF LIBRARY SPACE

Library users frequently comment on the need to use space effectively. After hearing the information presented tonight, please discuss the advantages, disadvantages and surprises of each of the proposed facility solutions. Record the ideas from your group discussion below.

Facility Solution	Advantages	Disadvantages	Surprises
<b>Repair</b> <i>Some major repairs</i>			
<b>Renew</b> <i>Some major repairs + small addition</i>			
<b>Expand</b> <i>Some major repairs + large addition</i>			
<b>Replace</b> <i>New facility on current site</i>			

## TASK #2: PRIORITIZING FACILITY SOLUTIONS

Community Engagement Session #2 identified a list of “needs” for the Crystal Lake Public Library (see the Verbatim and Summary documents on your table). Tonight we heard details about four different approaches to address those “needs.”

As a small group, reflect on the information presented tonight, as well as your experiences and interactions with the current Library facility, and then prioritize the proposed facility solutions based on your vision for the Crystal Lake community and the future needs of our citizens and families.

- Rank the facility solutions below from 1 to 4 (with #1 being the top priority).
- Please share your thoughts/rationale on your priority rankings.

Please discuss and record your small group’s consensus in the space below.

Priority Ranking	Facility Solution	Thoughts/Rationale
	<b>Repair</b> <i>Some major repairs</i>	
	<b>Renew</b> <i>Some major repairs + small addition</i>	
	<b>Expand</b> <i>Some major repairs + large addition</i>	
	<b>Replace</b> <i>New facility on current site</i>	

### **TASK #3: ADDITIONAL SUGGESTIONS? DID WE MISS ANYTHING?**

You've heard detailed information about possible solutions for our Library facility, but we might have missed something. Does your group have suggestions or ideas that were not presented tonight? Are there any additional options or library features that your group would like considered in the facility plan? Please record your ideas in the spaces below.

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### **TASK #4: "WHAT ABOUT THE MONEY?"**

What information would you like us to include in the final Community Engagement Session on June 9<sup>th</sup>, "What About the Money?" Please list the suggestions in the space provided below.

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