



PARTICIPANT COPY

DATE _____

TABLE _____

RECORDER _____

FACILITATOR/SPOKESPERSON _____

SMALL GROUP WORK ACTIVITY ARE WE FUTURE READY?

COMMUNITY ENGAGEMENT SESSION (CES) #2

THURSDAY, APRIL 21, 2016 • 7:00 P.M. – 9:00 P.M. • PARK PLACE

Instructions:

Each group should select a recorder and a facilitator/spokesperson. The recorder is responsible for completing the information requested on the worksheet printed on blue paper and located in the center of the table. Be sure to complete the information in the box in the upper right corner of the blue activity sheet. This blue activity sheet will be collected at the conclusion of the session.

The facilitator/spokesperson should facilitate discussions and keep the group focused to complete the work in the allotted time. At the end of the session the facilitator/spokesperson from each table will be asked to report his/her group's information.

Please make sure the information recorded on the group's work activity reflects the *collective thought/decision or general agreement* of everyone at the table, not just the opinion of one or two individuals.

TASK #2: PRIORITIZE NEEDS LIST

Now go back to your “Needs” list and prioritize everything on your list, using #1 as your top priority.

TASK #3: PRIORITIZE WANTS LIST

Now go back to your “Wants” list and prioritize everything on your list, using #1 as your top priority.

TASK #4: STRATEGIC TOPIC AREAS — QUESTIONS/ISSUES/OPPORTUNITIES

There are two more strategic topic areas scheduled to be examined in the upcoming *FOCUS* workshop series. To make those sessions most relevant to you we invite you to share **questions, issues and opportunities** that should be addressed in each of these sessions.

Please use the space provided to tell us what we need to address in each of these workshop sessions. What are the strengths in each of the areas that the Library should build upon in the future? What are the weaknesses in each area that need to be addressed in planning for the future of the Crystal Lake Public Library?

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| <p><i>CES-3: Our Facility: Does Form Follow Function?</i></p> <p>The focus will be on the current state of our facility and options for achieving a 21st century Library for the residents of Crystal Lake.</p> | <p>What points or questions do you want us to be sure to cover in the CES-3 presentation?</p> |
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| <p>CES-4: What About the Money?</p> <p>The focus will be on the costs of the building options identified in CES-3.</p> | <p>What points or questions do you want us to be sure to cover in the CES-4 presentation?</p> |
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