

**Crystal Lake Public Library
Board of Trustees**

Minutes Regular Meeting – February 19, 2020

Call to Order: The Regular Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:00 pm in the Ames Meeting Room at the Library.

Roll Call:

Present: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Cary Waxler

Absent: Bonita Drew, William Weller

Other: none

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Kriste Amherdt, Recording Secretary; Teri Galluzzi, Business Manager; Stephanie Price, Public Relations Coordinator; Becky Fyolek, Head of Youth Services; Julie Gibson, Head of Circulation Services; Penny Ramirez, Head of Technical & Automation Services; Nancy Weber, Head of Adult Services

Public Comment: none

Board Development: The Board was shown a product, OpenGov, that will help CLPL provide information to our public. CLPL purchased access to OpenGov through a RAILS group discount program. Fox River Valley Public Library District currently uses the product to display their library statistics. Discussion followed regarding initial impressions of the product as well as which statistics the Board would find most useful to communicate to our public. A transparency portal, using OpenGov, will be part of our new website.

Consent Agenda: It was moved by Stacey Lorenz, and seconded by Cary Waxler, to approve the consent agenda including Items V. A and E.

V. A. Approval of minutes of previous meeting(s) – Approve the minutes of the Regular Meeting of January 15, 2020 and the Special Meeting of January 29, 2020.

V. E Financial reports – Approve the Financial Report for FY 19/20 as of January 31, 2020.

Voice Vote: Aye- 6; Nay- 0; Absent- 2; Abstain- 0; Motion Passed.

Approval of Disbursements: It was moved by Stacey Lorenz and seconded by John Engebretson to approve the disbursements in the total amount of \$399,600.94 as follows:

	<u>Total</u>
Operating Fund	355,046.83
Construction & Repair	3,967.74
Gifts & Memorial Funds	323.59
IMRF/FICA Funds	40,262.78
Grand Total:	<hr/> \$399,600.94 <hr/>

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Cary Waxler

Nay: none

Absent: Bonita Drew, William Weller

Abstain: none

Motion Passed.

Board Action:

- A) Communications Plan 2020 - approval: It was moved by Cary Waxler and seconded by Stacey Lorenz to approve the CLPL Communications Plan 2020.

Roll Call:

Aye: James Becker, Chuck Ebann, John Engebretson, Alice Fellers, Stacey Lorenz, Cary Waxler

Nay: none

Absent: Bonita Drew, William Weller

Abstain: none

Motion Passed.

Board Discussion: James Becker commented that after reading the 2004 Referendum it feels like not much has changed in 16 years. James also commented that he doesn't feel that the Library is using technology as well as possible. John Engebretson discussed how programming may be where the library lacks. Chuck Ebann discussed the open trustee position. Stacey Lorenz agreed to sit in along with Chuck Ebann for pre-interviews per Mayor Shepley's request.

Adjournment:

It was moved by John Engebretson and seconded by Alice Fellers to adjourn at 8:01p.m.

Voice Vote: Aye- 6; Nay- 0; Absent- 2; Abstain- 0; Motion Passed.

Time: pm

James Becker, Secretary