

**Crystal Lake Public Library**  
**Board of Trustees**  
**Special Meeting Minutes**  
Minutes Virtual Zoom Meeting – January 27, 2021

Because of the COVID-19, inadequate air flow inside the Library building, and an interior construction project, the Board of Library Trustees of the City of Crystal Lake will be holding a virtual meeting to consider essential business.

**I. Call to Order:** The Virtual Zoom Special Meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:03p.m. The purpose of the Special Meeting is to review and approve the FY21/22 Budget and Appropriation.

**II. Roll Call and declaration of quorum:**

**Present:** James Becker, Chuck Ebann, Alice Fellers, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller

**Absent:** Bonita Drew, John Engebretson

**Staff Present:** Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Ann Pontarelli, Recording Secretary; Teri Galluzzi, Business Manager; Stephanie Price, Public Relations Coordinator; Julie Gibson, Head of Circulation Services; Becky Fyolek, Head of Youth Services; Penny Ramirez, Head of Tech Services; Nancy Weber, Head of Adult Services; staff members: Cheryl Budy

**III. Public Comment: None**

**IV. Board Action**

**A. Budget – FY21/22 Rebecca Sisler moved and Cary Waxler seconded to approve the FY 21/22 Budget as presented.** The budget was reviewed and discussed. An error with the formula on the EAV & Levy History and Estimates chart was noted in line item 34a, columns F and G, and line item 35a-1, column F; this will be corrected on the final budget document. It was suggested the explanation of direction and intent of the salary line item (7010) include language that raises will be considered by the Board when the Personnel Committee makes a specific recommendation.

**Roll Call:**

**Aye:** James Becker, Alice Fellers, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller, Chuck Ebann

**Absent:** Bonita Drew, John Engebretson

**Nay:** none

**Abstain:** none

**Motion Passed.**

**B. Appropriation Resolution.** William Weller moved and Charles Stump seconded to approve the Library Resolution No. 2021-6 – Annual Report, Budget Information, Determination of Amounts to be Levied for Library Purposes and Statement of Financial Requirements for Fiscal Year 2021-22. The resolution was reviewed and discussed by the Board members.

**Roll Call:**

**Aye:** James Becker, Alice Fellers, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller, Chuck Ebann

**Absent:** Bonita Drew, John Engebretson

**Nay:** none

**Abstain:** none

**Motion Passed.**

**V. Adjournment:** It was moved by James Becker and seconded by William Weller to adjourn at 7:40 p.m.

**Roll Call:**

**Aye:** James Becker, Alice Fellers, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller, Chuck Ebann

**Absent:** Bonita Drew, John Engebretson

**Nay:** none;

**Abstain:** none

**Motion Passed.**

---

James Becker, Secretary