

Very Important Volunteer (VIV) Application

04/22

Thank you for your interest in volunteering for the
Summer Reading Program at Crystal Lake Public Library.

Program runs from June 6 to August 14, 2022

Name _____

Home Phone _____ Cell Phone _____

Address _____

City _____ Zip Code _____

Birth Date (Must be at least 12 years old by June 6) _____

Where did you find out about Very Important Volunteers (VIV)?

Physical limitations that might restrict your activities or require accommodation

Volunteer Experience

I would like to work in (Check one):

Youth

Adult/Teen

No Preference

You must be available to work your regular shift for at least 7 of the 10 weeks.

Please list dates during the program you are NOT AVAILABLE (Ex: 6/18-6/20, 6/27)

NOTE: You are required to attend a 45 minute orientation of our Summer Reading Program before you can volunteer. Orientations are limited to 12 VIVs per session. Please circle your top 3 date/time options.

Tuesday, May 31: 10 am OR 1 pm OR 7 pm

Wednesday, June 1: 10 am OR 4 pm

Saturday, June 4: 10 am OR 1 pm

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I am applying to volunteer at the Crystal Lake Public Library. I understand that if I am accepted, I will be expected to attend orientation, work a minimum of one shift per week, follow a work schedule and notify the volunteer supervisor promptly if I am unable to work as scheduled. I also understand that I will be expected to perform my assigned tasks in a pleasant, efficient manner and maintain a smooth working relationship with others. I am aware staff and volunteers may be required to wear masks.

Volunteer Signature _____

Date _____

Parent Signature (*if under 18 years old*) _____

Date _____

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Applications due Sunday, May 22, 2022 by 5:00 pm at the Circulation Services Desk.

Name: _____

Below is a schedule of the times we need help. Please pick which day/time slots work best for you and place an X in any slot that you cannot work. **First choice time slots are assigned on a first-come, first-served basis.**

	10 am – 12 pm	12pm – 2 pm	2 pm – 4 pm
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			

TIME SLOTS AVAILABLE

When do you prefer to volunteer?

First Choice: _____

Second Choice: _____

Third Choice: _____

Do you have someone you want to volunteer with? Yes

No

If yes, what is their name? _____