

Crystal Lake Public Library Board of Trustees
Regular Meeting Minutes
May 18, 2022, 7 pm, Crystal Lake Public Library

I. Call to Order: The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Chuck Ebann at 7:00 p.m.

II. Roll Call and declaration of quorum:

Present: Bonita Drew, Chuck Ebann, Alice Fellers, Mary Fisher, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: James Becker

Staff Present: Kathryn I. Martens, Library Director; Karen Migaldi, Assistant Director; Kriste Amherdt, Business Manager; Stephanie Price, Public Relations Coordinator; Veronica Morales, Administrative Assistant and Recording Secretary; Nancy Weber, Head of Adult Services; Julie Gibson, Head of Circulation; Penny Ramirez, Head of Technical and Automation Services; Becky Fyolek, Head of Youth Services.

Guests: Aaron Litchfield and Jake Litchfield, sons of Library Director, Kathryn I. Martens.

III. Public Comment: Aaron and Jake Litchfield thanked the Library Board and Library staff for the retirement celebrations that have taken place throughout the month in honor of their mother, Library Director Kathryn I. Martens.

IV. Board Development:

Becky Fyolek, Head of Youth Services, and Nancy Weber, Head of Adult Services, provided information on the 2022 Summer Reading Program “Camp CLPL – Read Beyond the Beaton Path.”

Trustee Stump reported that he attended part III of the virtual Spring ILA Trustee Forum Workshops. He also reported writing letters to our Illinois senators, Tammy Duckworth and Dick Durbin as well as to one of our US Representatives.

V. Approval of minutes of previous meeting(s):

It was moved by Cary Waxler and seconded by Charles Stump to approve the minutes of

- **the Special Meeting of April 18, 2022 as presented**
- **the Regular Meeting of April 20, 2022 as presented**
- **the Special Meeting of April 26, 2022 as amended and include the change of listing Consultant John Keister under “Guest” instead of “Staff Present”**
- **the Special Meeting of May 2, 2022 as presented**
- **the Special Meeting of May 5, 2022 as presented**

ROLL CALL:

Aye: Chuck Ebann, Bonita Drew, Alice Fellers, Mary Fisher, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller

Absent: James Becker

Nay: None

Abstain: None

Motion Passed

VI. Committee and Board Member Reports:

Minutes for the following Board Committee Meetings were included in the packet:

- Facilities, April 22, 2022
- Facilities, May 9, 2022

VII. Financial Reports: It was moved by Bonita Drew and seconded by Becky Sisler to approve the FY 21/22 Financial Report as of April 30, 2022.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

VIII. Approval of Disbursements: It was moved by Charles Stump and seconded by Cary Waxler to approve the Regular Disbursements for May 2022 in the amount of \$451,887.78, as follows:

FUND	FY 21-22	FY 22-23	TOTAL
OPERATING	165,923.61	9,794.04	175,717.65
	194,819.44	0.00	194,819.44 ⁽¹⁾
IMRF/FICA	36,398.89	0.00	36,398.89 ⁽²⁾
CONSTRUCTION & REPAIR	7,681.48	21,114.56	28,796.04
GIFT & MEMORIAL FUNDS	180.46	383.36	563.82
SPECIAL RESERVE FUNDS	15,591.94	0.00	15,591.94
GRAND TOTAL	420,595.82	\$31,291.96	\$451,887.78

(1) Operating Total

(2) IMRF/FICA Total

ROLL CALL:

Aye: Chuck Ebann, Bonita Drew, Alice Fellers, Mary Fisher, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller

Absent: James Becker

Nay: None

Abstain: None

Motion Passed

IX. Communications: None

X. Board Action

A. Employee Service Recognition Resolution – recommendation from the Personnel Committee

It was moved by Rebecca Sisler and seconded by Charles Stump to approve the Library Resolution No. 2223-1.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

XI. Board discussion: None

XII. Staff Reports: Written reports from Adult Services, Circulation, IT/Technical Services, Youth Services, and the April statistical report were included in the packet.

Library Director Kathryn I. Martens reviewed the FY 21/22, FY 20/21, FY 19/20, and FY 18/19 Comparative Summary Statistics.

XIII. Adjournment: It was moved by Charles Stump and seconded by Bonita Drew to adjourn at 7:51 p.m.

Voice Vote: Aye- 8; Nay- 0; Absent- 1; Abstain- 0; Motion Passed.

Rebecca Sisler, Secretary