

**Crystal Lake Public Library Board of Trustees
Special Meeting Minutes
January 25, 2023, 7:00 p.m., Crystal Lake Public Library**

I. Call to Order: The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President William Weller at 7:00 p.m.

II. Roll Call and declaration of quorum:

Present: James Becker, Bonita Drew, Chuck Ebann, Alice Fellers, Mary Fisher, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Staff Present: Becky Fyolek, Executive Director; Karen Migaldi, Assistant Director; Kriste Amherdt, Business Manager; Veronica Morales, Recording Secretary; Nancy Weber, Head of Adult Services; Julie Gibson, Head of Circulation; Penny Ramirez, Head of Technical and Automation Services.

Guest: None

III. Public Comment: None

IV. Board Action

A. Budget – FY 23/24

It was moved by Charles Ebann and seconded by Charles Stump to approve the FY 23/24 Budget as presented.

The Budget FY 23/24 was reviewed and discussed.

Executive Director Fyolek highlighted key projects for fiscal year 2023-2024, including the migration to subscription-based Microsoft 365 system and the potential update of the phone system.

Trustee Becker inquired if the library had any outstanding debt. Executive Director Fyolek confirmed that the library is financially stable with no outstanding debt.

ROLL CALL:

Aye: James Becker, Chuck Ebann, Bonita Drew, Alice Fellers, Mary Fisher, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller

Absent: None

Nay: None

Abstain: None

Motion Passed

B. Appropriation Resolution FY 23/24

It was moved by Cary Waxler and second by Charles Ebann to approve the Appropriation Resolution No. 2223-7 – Annual Report, Budget Information, Determination of Amounts to be Levied for Library Purposes and Statement of Financial Requirements for Fiscal Year 2023-24.

The Appropriation Resolution FY 23/24 was reviewed and discussed.

Trustee Becker expressed concern about the \$993.00 negative interest reported on page 2 of the Appropriation Resolution No. 2223-7, under the Actual per City Audit column. Executive Director Fyolek reported that after discussing with Sikich, it was confirmed that the data reflects a market value snapshot taken on April 30, 2022.

Trustee Becker suggested eliminating the second sentence on page 8 of the Appropriation Resolution for Fiscal Year No. 2223-7, that mentions the bonds issued for the 1995 expansion and paid off in the early 2000s.

Trustee Becker inquired as to whether or not the appropriation needs to mention the bonds at all. Executive Director Fyolek stated that she would work with library legal counsel to confirm and make any adjustments to the appropriation with the revised budget.

ROLL CALL:

Aye: James Becker, Chuck Ebann, Bonita Drew, Alice Fellers, Mary Fisher, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller

Absent: None

Nay: None

Abstain: None

Motion Passed

V. Open Discussion: None

VI. Adjournment: It was moved by James Becker and seconded by Charles Ebann to adjourn at 7:17 p.m.

ROLL CALL:

Aye: James Becker, Chuck Ebann, Bonita Drew, Alice Fellers, Mary Fisher, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller

Absent: None

Nay: None

Abstain: None

Motion Passed

Rebecca Sisler, Secretary