

**Crystal Lake Public Library Board of Trustees**  
**Regular Meeting Minutes**  
**June 18, 2025, 7:00 p.m.**  
**Crystal Lake Public Library, Ames Room**

**I. Call to Order:** The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Cary Waxler at 7:01 p.m.

**II. Roll Call and declaration of quorum:**

**Present:** James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler.

**Absent:** Bonita Drew, William Weller

**Staff Present:** Becky Fyolek, Executive Director; Karen Migaldi, Assistant Director; Veronica Morales, Recording Secretary; Kriste Amherdt, Business Manager; Stephanie Price, Marketing Manager; Nancy Weber, Head of Adult Services; Penny Ramirez, Head of Technical Services; Dawn Dvorak, Head of Youth Services.

**III. Public Comment:** None

**IV. Board Development:** Executive Director Fyolek shared an article with the board about legislation requiring libraries to keep on-site opioid overdose-reversal medication and ensure staff are trained to administer it.

**V. Approval of minutes of previous meeting(s):**

**It was moved by Charles Stump and seconded by Stacey Lorenz to approve the minutes of the regular meeting of May 21, 2025, as presented.**

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

**VI. Committee and Board Member Reports:** There were no updates or items for discussion.

**VII. Financial Reports:** It was moved by Stacey Lorenz and seconded by Rebecca Sisler to approve the FY 2025 Financial Report as of May 31, 2025.

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

**VIII. Approval of Disbursements:** It was moved by Stacey Lorenz and seconded by Rebecca Sisler to approve the Regular Disbursements in the amount of \$435,721.76, as follows:

<b>OPERATING</b>	178,810.76
	210,696.13 <sup>(1)</sup>
<b>IMRF/FICA</b>	37,397.00 <sup>(2)</sup>
<b>CONSTRUCTION &amp; REPAIR</b>	5,694.12
<b>GIFT &amp; MEMORIAL</b>	2,238.60
<b>AMES MATERIALS FUNDS</b>	885.15
<b>GRAND TOTAL</b>	<b>435,721.76</b>

(1) Operating Total

(2) IMRF/FICA

**ROLL CALL:**

**Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler.**

**Absent: Bonita Drew, William Weller.**

**Nay: None**

**Abstain: None**

**Motion Passed**

**IX. Communications:** There were no communications or items for discussion.

**X. Board Action:**

**A. Non-Resident Fee – Annual review and decision on participation**

**It was moved by Rebecca Sisler and seconded by Stacey Lorenz to opt in on selling nonresident cards using the tax bill method for the period July 1, 2025, to June 30, 2026.**

**ROLL CALL:**

**Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler.**

**Absent: Bonita Drew, William Weller.**

**Nay: None**

**Abstain: None**

**Motion Passed**

**B. Nominated Committee for 25/26 Officers – Appointments**

**President Waxler appointed trustees Sisler and Drew to serve on the Nominating Committee and present a slate of officers to the Board at the July meeting.**

**C. Beacon Retaining Wall Remediation Contract Approval**

**It was moved by Rebecca Sisler and seconded by Charles Stump to approve the proposal from Countryside Industries, Inc. in the amount of \$4,432.00.**

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

**XI. Board Discussion:**

Trustee Waxler updated trustees on ongoing meetings with City Council members regarding the library’s strategic capital plan.

Trustee Stump provided a legislative update, noting HB42 which allows nonresident card fees to be paid in quarterly or biannual payments and SB1550 which seeks additional security for libraries and updates to construction grants. Additionally, he shared details about the Illinois Library Association’s 2025 Annual Conference, scheduled for October 14–16 at the Donald E. Stephens Convention Center in Rosemont. Trustee Day will take place on Thursday, October 16.

Trustee Lorenz reported that she toured the Health Bridge building, which is currently for sale, to stay informed. Representatives from the Crystal Lake Park District also participated in the visit.

Trustees Becker, Lorenz, and Stump have indicated they will not be able to attend the Committee of the Whole meeting scheduled for Wednesday, July 2.

Trustees Becker and Stump have indicated they will be unable to participate in this year’s Independence Day Parade.

**XII. Staff Reports:** Written reports from Executive Director, Adult Services, IT/Technical Services, Marketing, Youth Services, and statistical reports were included in the packet.

Trustee Lorenz expressed her appreciation for the Library of Things and commended the “Teen STEAM: Galaxy Jars” program. She also acknowledged the planters at the staff entrances, funded by the Library Foundation.

Trustee Lorenz inquired about any updates regarding PPRT, to which Executive Director Fyolek replied that there are currently no new developments.

Trustee Fisher appreciated the social media video highlighting the number of books staff read last year.

Trustee Sisler expressed appreciation for the addition of the new Ukrainian collection, highlighting its value to the community.

**XIII. Executive Session for discussion of minutes [5 ILCS 120/2(c)(21)]  
It was moved by Cary Waxler and seconded by Charles Stump to go into executive session at 7:35 p.m. for discussion minutes [5 ILCS 120/2(c)(21)].**

**ROLL CALL:**

**Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler.**

**Absent: Bonita Drew, William Weller.  
Nay: None  
Abstain: None  
Motion Passed**

**It was moved by Cary Waxler and seconded by Rebecca Sisler to return to regular session at 8:11 p.m.**

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

**It was moved by Cary Waxler and seconded by Charles Stump to approve the executive session minutes, with one correction, from June 21, 2023; March 20, 2024; April 17, 2024; April 16, 2025; and May 21, 2025; to authorize the destruction of the eligible corresponding audio recordings; and to release the minutes.**

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

**It was moved by Cary Waxler and seconded by Mary Fisher to approve the executive session minutes from May 17, 2023; September 20, 2023; April 3, 2024; and April 2, 2025; to authorize the destruction of the eligible corresponding audio recordings; and for the minutes to remain closed.**

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

**XIV. Adjournment: It was moved by Cary Waxler and seconded by Stacey Lorenz to adjourn the meeting at 8:15 p.m.**

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

---

**Mary Fisher, Secretary**