

**Crystal Lake Public Library Board of Trustees**  
**Regular Meeting Minutes**  
**July 16, 2025, 7:00 p.m.**  
**Crystal Lake Public Library, Ames Room**

**I. Call to Order:** The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Cary Waxler at 7:05 p.m.

**II. Roll Call and declaration of quorum:**

**Present:** James Becker, Bonita Drew, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

**Absent:** Mary Fisher

**Staff Present:** Becky Fyolek, Executive Director; Veronica Morales, Recording Secretary; Stephanie Price, Marketing Manager; Nancy Weber, Head of Adult Services; Mari Swift, Head of Circulation Services; Penny Ramirez, Head of Technical Services; Dawn Dvorak, Head of Youth Services.

**III. Public Comment:** None

**IV. Board Development:** Executive Director Fyolek presented an overview of libraries and artificial intelligence.

**V. Approval of minutes of previous meeting(s):**

**It was moved by Stacey Lorenz and seconded by Charles Stump to approve the minutes of the regular meeting of June 18, 2025, as presented with one correction.**

**Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.**

**VI. Committee and Board Member Reports:** There were no updates or items for discussion.

**VII. Financial Reports:** It was moved by Charles Stump and seconded by Stacey Lorenz to approve the FY 2025 Financial Report as of June 30, 2025.

**Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.**

**VIII. Approval of Disbursements:** It was moved by Stacey Lorenz and seconded by Bonita Drew to approve the Regular Disbursements in the amount of \$326,658.42, as follows:

<b>OPERATING</b>	64,937.33
	217,264.06 <sup>(1)</sup>
<b>IMRF/FICA</b>	38,264.49 <sup>(2)</sup>
<b>CONSTRUCTION &amp; REPAIR</b>	1,321.80
<b>SPECIAL RESERVE FUNDS</b>	4,432.00
<b>GIFT &amp; MEMORIAL</b>	257.73
<b>AMES MATERIALS FUNDS</b>	181.01
<b>GRAND TOTAL</b>	<b>326,658.42</b>

(1) Operating Total

(2) IMRF/FICA

Trustee Sisler inquired about the costs associated with participating in the Independence Day Parade. Executive Director Fyolek shared that CLPL won second place, which included a \$200 prize.

Trustee Becker asked for clarification regarding mileage reimbursements. Executive Director Fyolek provided an explanation.

**ROLL CALL:**

**Aye: James Becker, Bonita Drew, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.**

**Absent: Mary Fisher**

**Nay: None**

**Abstain: None**

**Motion Passed**

**IX. Communications:** Executive Director Fyolek shared communications received since the June 18, 2025, board meeting.

**X. Board Action:**

**A. Approve 2026 Calendars**

**1. Library Boards Meetings**

**It was moved by Rebecca Sisler and seconded by Nancy McFadden to approve the 2026 meeting dates for the Crystal Lake Public Library Board of Trustees per the attached schedule.**

**Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.**

**2. Library Closings**

**It was moved by Bonita Drew and seconded by James Becker to approve the 2026 Scheduled Library Closings for the Crystal Lake Public library.**

**Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.**

**B. Election of Officers 25/26**

**It was moved by William Weller and seconded by James Becker to close the nomination and elect the Slate of Officers for 25/26 as presented by the Nomination Committee.**

**The Slate is:**

**President: Cary Waxler  
Vice-President: Charles Stump  
Treasurer: Stacey Lorenz  
Secretary: Rebecca Sisler**

President Waxler expressed appreciation to Trustees Drew and Sisler for their service on the Nominating Committee.

**ROLL CALL:**

**Aye: James Becker, Bonita Drew, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.**

**Absent: Mary Fisher**

**Nay: None**

**Abstain: None**

**Motion Passed**

**C. Revised Banking Resolution**

**It was moved by Bonita Drew and seconded by Rebecca Sisler to approve the attached Library Resolution 2025-2-Banking Resolution.**

**Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.**

**D. Charles Ebann Resolution of Appreciation**

**It was moved by William Weller and seconded by Stacey Lorenz to approve Library Resolutions No. 2025-3.**

**Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.**

**XI. Board Discussion:**

Trustee Stump reported that the ILA Noon Network will host a session on Illinois Public Library Standards via Zoom on Wednesday, July 23, from 12:00 to 1:00 p.m.

Trustee Drew reported on the Illinois Library Association's 2025 Annual Conference, scheduled for October 14–16 at the Donald E. Stephens Convention Center in Rosemont. She shared that a hand-crafted "sock knitting" basket will be contributed. The Library Foundation donated \$300 to support the purchase of materials for the basket.

Trustee Lorenz reported that the Library Foundation will hold a mum sale on Saturday, September 13, 2025.

Executive Director Fyolek announced that Trustee Stump is being honored as the Illinois Library Association Trustee of the Year, extended sincere congratulations on this well-deserved recognition, and commended him for his outstanding dedication and service. Trustee Stump will be formally recognized at the Awards Luncheon on Tuesday, October 14, the first day of the ILA Annual Conference.

- XII. Staff Reports:** Written reports from Executive Director, Circulation Services, IT/Technical Services, Marketing, Youth Services, and statistical reports were included in the packet.
- XIII. Adjournment:** It was moved by Cary Waxler and seconded by William Weller to adjourn the meeting at 7:54 p.m.

**Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.**

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**Rebecca Sisler, Secretary**