

**Crystal Lake Public Library Board of Trustees**  
**Regular Meeting Minutes**  
**August 20, 2025, 7:00 p.m.**  
**Crystal Lake Public Library, Ames Room**

I. **Call to Order:** The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Cary Waxler at 7:01 p.m.

II. **Oath of Office:** Trustee Fisher was sworn in prior to the start of the meeting.

III. **Call and declaration of quorum:**

**Present:** James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler.

**Absent:** Bonita Drew, William Weller.

**Staff Present:** Becky Fyolek, Executive Director; Karen Migaldi, Assistant Director; Veronica Morales, Recording Secretary; Kriste Amherdt, Business Manager; Stephanie Price, Marketing Manager; Nancy Weber, Head of Adult Services; Penny Ramirez, Head of Technical Services; Dawn Dvorak, Head of Youth Services.

IV. **Public Comment:** None

V. **Board Development:** Trustee Stump provided an overview of the ILA Annual 2025 Trustee Day. Trustees interested in attending should notify Executive Director Fyolek by August 31.

VI. **Approval of minutes of previous meeting(s):**

**It was moved by Charles Stump and seconded by Stacey Lorenz to approve the minutes of the regular meeting of July 16, 2025, as presented.**

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

VII. **Committee and Board Member Reports:** There were no updates or items for discussion.

VIII. **Financial Reports:** It was moved by Stacey Lorenz and seconded by Mary Fisher to approve the FY 2025 Financial Report as of July 31, 2025.

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

IX. **Approval of Disbursements:** It was moved by Stacey Lorenz and seconded by Nancy McFadden to approve the Regular Disbursements in the amount of \$461,036.92, as follows:

<b>OPERATING</b>	178,766.08
	217,667.79 <sup>(1)</sup>
<b>IMRF/FICA</b>	38,342.35 <sup>(2)</sup>
<b>CONSTRUCTION &amp; REPAIR</b>	25,824.67
<b>GIFT &amp; MEMORIAL</b>	9.99
<b>AMES MATERIALS FUNDS</b>	426.04
<b>GRAND TOTAL</b>	<b>461,036.92</b>

(1) Operating Total

(2) IMRF/FICA

Trustee Becker expressed concern about the high rental property taxes and requested staff to work with the property manager to submit the matter to the Board of Review. Staff will follow up accordingly.

**ROLL CALL:**

**Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler.**

**Absent: Bonita Drew, William Weller.**

**Nay: None**

**Abstain: None**

**Motion Passed**

**X. Communications:** Executive Director Fyolek shared communications received since the July 16, 2025, board meeting.

**XI. Board Action:**

**A. Committee Liaison Appointments 25/26**

President Waxler requested feedback regarding his appointments and invited trustees to share any comments with him directly.

**B. 2026 Budget**

**It was moved by Stacey Lorenz and seconded by Mary Fisher to approve the 2026 Budget.**

Trustee Fisher requested that the budget note a fund balance will be used this year, to clarify that expenditures will not exceed revenues.

**ROLL CALL:**

**Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler.**

**Absent: Bonita Drew, William Weller.**

**Nay: None**

**Abstain: None**

**Motion Passed**

**C. 2026 Appropriation Resolution**

It was moved by Charles Stump and seconded by Rebecca Sisler to approve the Library Resolution 2025-4-budget information, determination of amounts to be levied for library purpose and statement of financial requirements for fiscal year 2026.

Motion was amended by Charles Stump and seconded by Rebecca Sisler to approve the Library Resolution 2025-4-Budget Information for the fiscal year beginning on the 1<sup>st</sup> day of January 2026 and Ending on the 31<sup>st</sup> Day of December 2026.

**ROLL CALL:**

**Aye:** James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler.

**Absent:** Bonita Drew, William Weller.

**Nay:** None

**Abstain:** None

**Motion Passed**

**D. Property Manager Contract Renewal**

It was moved by Charles Stump and seconded by Stacey Lorenz to approve the contract with Perillo Real Estate Group for the sum of \$14,230 and to authorize the President of the Board of Library Trustees of the City of Crystal Lake to sign it.

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

**XII. Board Discussion:**

Trustee Stump provided a legislative update on Senate Bill 1550, and shared that he read to the YMCA preschoolers.

**XIII. Staff Reports:** Written reports from Executive Director, Adult Services, Circulation Services, IT/Technical Services, Marketing, Youth Services, and statistical reports were included in the packet.

Trustee Lorenz inquired about SRP statistics, and Nancy Weber, Head of Adult Services, provided clarification.

President Waxler expressed satisfaction that CLPL continues to provide Student Access Cards to D47 students. He also commended the continued use of passport service and noted the rising popularity of e-audiobooks.

**XIV. Adjournment: It was moved by James Becker and seconded by Charles Stump to adjourn the meeting at 7:43 p.m.**

**Voice Vote: Aye-7; Nay- 0; Absent-2; Abstain- 0; Motion Passed.**

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**Rebecca Sisler, Secretary**