

Crystal Lake Public Library Board of Trustees
Regular Meeting Minutes
October 15, 2025, 7:00 p.m.
Crystal Lake Public Library, Ames Room

I. **Call to Order:** The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Cary Waxler at 7:00 p.m.

II. **Call and declaration of quorum:**

Present: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: Bonita Drew

Staff Present: Becky Fyolek, Executive Director; Karen Migaldi, Assistant Director; Veronica Morales, Recording Secretary; Kriste Amherdt, Business Manager; Stephanie Price, Marketing Manager; Nancy Weber, Head of Adult Services; Mari Swift, Head of Circulation Services; Penny Ramirez, Head of Technical Services; Dawn Dvorak, Head of Youth Services.

Public : Crystal Lake residents Dianne & Bob Miller

III. **Public Comment:** Bob Miller addressed the board to express his support for a new library, noting that the aging facility is becoming increasingly costly to maintain and that a new building would be the most sustainable long-term solution.

IV. **Board Development:** Nancy Weber, Head of Adult Services, gave an overview of the “My Library is... Grant,” awarded earlier this year.

V. **Approval of minutes of previous meeting(s):**

It was moved by Stacey Lorenz and seconded by Nancy McFadden to approve the minutes of the regular meeting of September 17, 2025, as presented with one correction.

Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.

VI. **Committee and Board Member Reports:** There were no updates or items for discussion.

VII. **Financial Reports:** It was moved by Charles Stump and seconded by Stacey Lorenz to approve the FY 2025 Financial Report as of September 30, 2025.

Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.

VIII. Approval of Disbursements: It was moved by Stacey Lorenz and seconded by Mary Fisher to approve the Regular Disbursements in the amount of \$383,040.67, as follows:

OPERATING	104,247.39	
	237,318.32	(1)
IMRF/FICA	37,192.25	(2)
CONSTRUCTION & REPAIR	2,654.85	
	1,095.00	(3)
GIFT & MEMORIAL	518.60	
AMES MATERIALS FUNDS	14.26	
GRAND TOTAL	383,040.67	

(1) Operating Total

(2) IMRF/FICA

ROLL CALL:

Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: Bonita Drew

Nay: None

Abstain: None

Motion Passed

IX. Communications: Executive Director Fyolek shared communications received since the September 17, 2025, board meeting.

X. Board Action:

A. Snow Removal Contract Renewal

It was moved by Rebecca Sisler and seconded by Mary Fisher to accept the Tonkin Landscape snow removal contract for 126 W. Paddock and 81 Crystal Lake Ave. for the 2025/2026 winter season and authorize the Library Board president to sign the document.

ROLL CALL:

Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: Bonita Drew

Nay: None

Abstain: None

Motion Passed

XI. Board Discussion:

Trustee Waxler thanked trustees for taking the time to attend and participate in the meeting with the City Council.

Executive Director Fyolek updated the Board on Baker & Taylor's closure. The library will transition to a new vendor, which may cause temporary delays in holds and book processing.

Trustee Lorenz inquired about the suggestion box. Executive Director Fyolek noted it is now available for patrons.

Trustee Lorenz inquired about the status of PPRT and Executive Director Fyolek provided an update.

XII. Staff Reports: Written reports from Executive Director, Adult Services, IT/Technical Services, Marketing, Youth Services, and statistical reports were included in the packet.

Trustee Weller highlighted several items from the staff reports, including Library Card Sign-Up, Talk Like a Pirate Day, and a visit to North Elementary School to teach students research skills.

President Waxler expressed appreciation for the library's collaboration with the BREAK, which serves teens, as well as for the library's efforts in supporting individuals on the spectrum and the broader diverse community

XIII. Adjournment: It was moved by Charles Stump and seconded by James Becker to adjourn the meeting at 8:03 p.m.

Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.

Rebecca Sisler, Secretary