

Crystal Lake Public Library Board of Trustees
Regular Meeting Minutes
December 17, 2025, 7:00 p.m.
Crystal Lake Public Library, Ames Room

I. Call to Order: The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Cary Waxler at 7:00 p.m.

II. Call and declaration of quorum:

Present: James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Staff Present: Becky Fyolek, Executive Director; Karen Migaldi, Assistant Director; Veronica Morales, Recording Secretary; Kriste Amherdt, Business Manager; Stephanie Price, Marketing Manager; Nancy Weber, Head of Adult Services; Mari Swift, Head of Circulation Services; Penny Ramirez, Head of Technical Services; Dawn Dvorak, Head of Youth Services, Alli Dunal, AS Library Technical Assistant.

III. Public Comment: None

IV. Board Development: Alli Dunal, library technical assistant in Adult Services, presented an overview of the Cricut Maker and highlighted maker programs.

V. Approval of minutes of previous meeting(s):

It was moved by Stacey Lorenz and seconded by James Becker to approve the minutes of the regular meeting of November 19, 2025, as presented with minor typographical corrections.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

VI. Committee and Board Member Reports: There were no updates or items for discussion.

VII. Financial Reports: It was moved by Charles Stump and seconded by Stacey Lorenz to approve the FY 2025 Financial Report as of November 30, 2025.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

VIII. Approval of Disbursements: It was moved by Stacey Lorenz and seconded by Mary Fisher to approve the Regular Disbursements for December 2025 in the amount of \$363,723.18, as follows:

OPERATING	106,347.55
	212,537.40 ⁽¹⁾
IMRF/FICA	37,566.45 ⁽²⁾
CONSTRUCTION & REPAIR	6,191.15
SPECIAL RESERVE FUNDS	970.00
GIFT & MEMORIAL	110.63
GRAND TOTAL	363,723.18

(1) Operating Total

(2) IMRF/FICA

ROLL CALL:

Aye: Bonita Drew, James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Abstain: None

Motion Passed

IX. Communications: Executive Director Fyolek shared communications received since the November 19, 2025, board meeting.

X. Board Action:

A. Per Capita Grant Application – FY26 Approve

It was moved by Rebecca Sisler and seconded by Nancy McFadden to approve the Per Capita Grant application and authorize the Executive Director to submit the required documents.

ROLL CALL:

Aye: Bonita Drew, James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Abstain: None

Motion Passed

B. Pay Range Adjustment as of 12/28/25

It was moved by William Weller and seconded by Bonita Drew to approve adjustments to the Classifications and Pay Ranges effective December 28, 2025.

Trustee Becker expressed his objection to the classification of the Building Maintenance Manager position as non-exempt, asserting that it should be designated as exempt.

Voice Vote: Aye-8; Nay- 1; Absent-0; Abstain- 0; Motion Passed.

C. Web Accessibility Resolution

It was moved by William Weller and seconded by Mary Fisher to approve Library Resolution No. 2025-5, a resolution authorizing the adoption of the Web Content Accessibility Guidelines.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

XI. Board Discussion:

Trustee Drew reminded board members to submit holiday wishes for staff.

XII. Staff Reports: Written reports from Executive Director, Adult Services, Circulation Services, IT/Technical Services, and Youth Services reports were included in the packet.

Trustee Becker requested clarification on whether the library serves as a polling place for early voting, which Executive Director Fyolek provided.

XIII. Adjournment: It was moved by James Becker and seconded by William Weller to adjourn the meeting at 7:40 p.m.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

Rebecca Sisler, Secretary