

**Crystal Lake Public Library Board of Trustees**  
**Regular Meeting Minutes**  
**March 18, 2026, 7:00 p.m.**  
**Crystal Lake Public Library, Ames Room**

**I. Call to Order:** The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Cary Waxler at 7:01 p.m.

**II. Call and declaration of quorum:**

**Present:** James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

**Absent:** None

**Staff Present:** Becky Fyolek, Executive Director; Karen Migaldi, Assistant Director; Veronica Morales, Recording Secretary; Kriste Amherdt, Business Manager; Stephanie Price, Marketing Manager; Dawn Dvorak, Head of Youth Services.

**III. Public Comment:** None

**IV. Board Development:** The board reviewed and discussed information provided on resources available through RAILS to support understanding and advocacy for House Bill 5236.

**V. Approval of minutes of previous meeting(s):**

**It was moved by Charles Stump and seconded by Stacey Lorenz to approve the minutes of the regular meeting of February 18, 2026, as presented.**

**Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.**

**VI. Committee and Board Member Reports:** Executive Director Fyolek provided an update on the humidifier project, noting that the project has been completed.

**VII. Financial Reports:** **It was moved by Stacey Lorenz and seconded by Nancy McFadden to approve the FY 2026 Financial Report as of February 28, 2026.**

Trustee Becker raised a question regarding the salaries and personnel expenses line items; Executive Director Fyolek provided clarification.

**Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.**

**VIII. Approval of Disbursements: It was moved by Charles Stump and seconded by James Becker to approve the Regular Disbursements for March 2026 in the amount of \$356,712.22, as follows:**

<b>OPERATING</b>	96,161.51	
	205,717.98	(1)
<b>IMRF/FICA</b>	35,360.82	(2)
<b>CONSTRUCTION &amp; REPAIR</b>	7,429.99	
<b>SPECIAL RESERVE FUNDS</b>	12,018.94	
<b>GIFT &amp; MEMORIAL</b>	22.98	
<b>GRAND TOTAL</b>	<b>356,712.22</b>	

(1) Operating Total

(2) IMRF/FICA

**ROLL CALL:**

**Aye: Bonita Drew, James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.**

**Absent: None**

**Nay: None**

**Abstain: None**

**Motion Passed**

**IX. Communications:** Executive Director Fyolek shared communications received since the February 18, 2026, board meeting.

**X. Board Action:**

**A. 2026 Staff Increases**

**It was moved by William Weller and seconded by Bonita Drew to approve the recommendation to establish FY 2026 staff increase as follows: Cost of Living Adjustment = 2.5%. Does Not Meet = 0%; Meets = 1.5%; More Than Meets = 2%; and Exceeds = 2.5% effective May 3, 2026.**

Trustee Becker expressed concerns regarding the staff increases; the board discussed and reviewed the matter thoroughly.

**ROLL CALL:**

**Aye: Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.**

**Absent: None**

**Nay: James Becker**

**Abstain: None**

**Motion Passed**

**B. After Hours Programming**

It was moved by Charles Stump and seconded by Mary Fisher to approved programming held after library hours as scheduled by library staff.

It was moved by Cary Waxler and seconded by William Weller to amend motion and approve library staff to schedule programming outside of regular library hours.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

**C. 2026 Communications Plan**

It was moved by Bonita Drew and seconded by Stacey Lorenz to approve the 2026 Communications Plan.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

**XI. Board Discussion:**

Trustee Waxler reminded the board to submit Executive Director Fyolek’s evaluation to Trustee Weller and to complete their Statements of Economic Interest.

Trustee Stump shared the following updates with the Library Board:

- Attended the March Library Trustee Forum Spring webinar, *Trustee Budgeting Toolkit: Driving Library Goals*.
- Attended the film screening *The Librarians* event at McHenry County College
- Expressed appreciation to Youth Services for providing books used during visits to Indian Prairie Elementary school and the YMCA.
- Congratulated his daughter on submission of her dissertation. She is scheduled to receive her Ph.D. in Library Science in May.

**XII. Staff Reports:** Written reports from Executive Director, Adult Services, Circulation Services, Marketing, and Youth Services reports were included in the packet.

Executive Director Fyolek reported an increase in door count during early voting compared to last year, with 8,544 patrons in the building versus 7,713 last year, an increase of 831. She noted that patrons appreciated having early voting available at the library.

Trustee Lorenz expressed appreciation for the new Youth Services signage.

Trustee Waxler thanked staff for the bilingual availability of Summer Reading Program information and logs.

Trustee Lorenz and Trustee Becker inquired about the decrease in notarization numbers compared to previous years. Executive Director Fyolek explained that notary services are now limited to CLPL cardholders and reduced the hours due to staffing.

**XIII. Adjournment: It was moved by James Becker and seconded by William Weller to adjourn the meeting at 8:23 p.m.**

**Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.**

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**Rebecca Sisler, Secretary**