

Crystal Lake Public Library Board of Trustees
Regular Meeting Minutes
April 15, 2026, 7:00 p.m.
Crystal Lake Public Library, Ames Room

I. Call to Order: The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Cary Waxler at 7:00 p.m.

II. Call and declaration of quorum:

Present: James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Staff Present: Becky Fyolek, Executive Director; Karen Migaldi, Assistant Director; Veronica Morales, Recording Secretary; Kriste Amherdt, Business Manager; Stephanie Price, Marketing Manager; Nancy Weber, Head of Adult Services; Dawn Dvorak, Head of Youth Services.

III. Public Comment: None

IV. Board Development: The board reviewed and discussed the 2025 RAILS Annual Report.

V. Approval of minutes of previous meeting(s):

It was moved by Stacey Lorenz and seconded by Charles Stump to approve the minutes of the regular meeting of March 18, 2026, as presented.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

VI. Committee and Board Member Reports: There were no updates or items for discussion.

VII. Financial Reports: **It was moved by Charles Stump and seconded by Stacey Lorenz to approve the FY 2026 Financial Report as of March 31, 2026.**

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

VIII. Approval of Disbursements: **It was moved by Stacey Lorenz and seconded by Nancy McFadden to approve the Regular Disbursements for April 2026 in the amount of \$390,394.06, as follows:**

OPERATING	119,743.72
	209,593.31 ⁽¹⁾
IMRF/FICA	36,183.15 ⁽²⁾
CONSTRUCTION & REPAIR	860.79
SPECIAL RESERVE FUNDS	23,959.29
GIFT & MEMORIAL	53.80
GRAND TOTAL	390,394.06

(1) Operating Total

(2) IMRF/FICA

ROLL CALL:

Aye: Bonita Drew, James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Abstain: None

Motion Passed

IX. Communications: Executive Director Fyolek shared communications received since the March 18, 2026, board meeting.

X. Board Action:

A. Festival of Lights Parade Parking Lot Usage – MOU Approve

It was moved by Bonita Drew and seconded by Rebecca Sisler to approve Memorandum of Understanding – Use of Library Parking Lot and authorize the Board of Library Trustees President to sign the agreement.

ROLL CALL:

Aye: James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Abstain: None

Motion Passed

B. Adopt resolution allocating Development Impact Fees

It was moved by Stacey Lorenz and seconded by James Becker to approve Library Resolution No. 2026-1 and to authorize the Board President and Secretary to execute the document and the Executive Director to forward the information to the City of Crystal Lake.

ROLL CALL:

Aye: James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Abstain: None

Motion Passed

XI. Board Discussion:

Trustee Lorenz reported that HB5236 was brought to the attention of Representative Suzanne Ness and that she subsequently signed on as a co-sponsor of the bill.

Trustee Stump shared the following updates with the library board:

- Attended the Library Trustee Forum Spring webinar, *Empowering Patrons through AI Literacy*.
- Trustee Stump reported writing to Senator DeWitte regarding HB4261 on additional library funding. Representative Suzanne Ness is a co-sponsor of the bill.
- Expressed appreciation to Youth Services for providing books used during visits to the YMCA preschool.

XII. Staff Reports: Written reports from Executive Director, Adult Services, Circulation Services, IT and Technical Services, Marketing, and Youth Services reports were included in the packet.

Trustee Waxler raised a question regarding how students moving into Crystal Lake School District 47 schools are informed of the IGA with D47 and its availability. Executive Director Fyolek clarified that this information is included as part of the registration process.

Trustee Drew inquired about the door hanger information campaign for new developments. Marketing Manager Stephanie Price provided clarification. Trustee Drew also expressed appreciation for the Disguise a Duck program.

Trustee Lorenz expressed appreciation for the school outreach pipe cleaner program and the Yarn Bombing display in the trees outside the library.

Trustee Drew reported attending the writers' group, noting that she enjoyed the session and was impressed with the program.

XIII. Executive Session for the purpose of discussing personnel [5 ILCS 120/2(c)(1)]:

Trustees did not convene in executive session.

XIV. Actions related to Executive Session discussions

It was moved by Cary Waxler and seconded by Stacey Lorenz to approve the Executive Director's annual evaluation as written and award the commensurate increase.

ROLL CALL:

Aye: Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: James Becker

Abstain: None

Motion Passed

- XV. Adjournment: It was moved by James Becker and seconded by William Weller to adjourn the meeting at 7:48 p.m.**

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

Rebecca Sisler, Secretary