

Crystal Lake Public Library Board of Trustees
Regular Meeting Minutes
May 20, 2026, 7:00 p.m.
Crystal Lake Public Library, Ames Room

I. Call to Order: The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Cary Waxler at 7:00 p.m.

II. Call and declaration of quorum:

Present: James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Staff Present: Becky Fyolek, Executive Director; Veronica Morales, Recording Secretary; Kriste Amherdt, Business Manager; Stephanie Price, Marketing Manager; Nancy Weber, Head of Adult Services; Mari Swift, Head of Circulation Services; Penny Ramirez, Head of Technical Services; Dawn Dvorak, Head of Youth Services; Scott Zator, Building Maintenance Manager.

III. Public Comment: None

IV. Board Development: Dawn Dvorak, Head of Youth Services and Nancy Weber, Head of Adult Services provided an overview of the 2026 Summer Reading Program.

V. Approval of minutes of previous meeting(s):

It was moved by Charles Stump and seconded by Stacey Lorenz to approve the minutes of the regular meeting of April 15, 2026, as presented with a minor typographical correction.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

VI. Committee and Board Member Reports: There were no updates or items for discussion.

VII. Financial Reports: It was moved by Rebecca Sisler and seconded by Nancy McFadden to approve the FY 2026 Financial Report as of April 30, 2026.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

VIII. Approval of Disbursements: It was moved by Stacey Lorenz and seconded by Charles Stump to approve the Regular Disbursements for May 2026 in the amount of \$521,594.85, as follows:

OPERATING	125,461.91
	314,558.17 ⁽¹⁾
IMRF/FICA	54,315.18 ⁽²⁾
CONSTRUCTION & REPAIR	26,704.82
GIFT & MEMORIAL	548.97
AMES MATERIALS FUNDS	5.80
GRAND TOTAL	521,594.85

(1) Operating Total

(2) IMRF/FICA

ROLL CALL:

Aye: Bonita Drew, James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Abstain: None

Motion Passed

IX. Communications: Executive Director Fyolek shared communications received since the April 15, 2026, board meeting.

X. Board Action:

A. Contract Approval – HVAC Maintenance

It was moved by Rebecca Sisler and seconded by Mary Fisher to approve the proposed HVAC Maintenance contract renewal with M.G. Mechanical in the amount of \$29,000.00 for the period June 1, 2026 – May 31, 2027.

ROLL CALL:

Aye: James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Abstain: None

Motion Passed

B. Employee Service Recognition Resolution

It was moved by Bonita Drew and seconded by Stacey Lorenz to approve Library Resolution No. 2026-2.

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

XI. Board Discussion:

Trustee Drew attended last night's City Council meeting and reported on current library programs and initiatives.

Trustee Stump shared that he continues reading to preschoolers at the YMCA. He also reported that his daughter recently earned a PhD in Information Studies from Dominican University, and that his family is very proud of her accomplishment.

Trustee Weller announced that he will not seek reappointment and will retire from the board in June, following 27 years of dedicated service.

XII. Staff Reports: Written reports from Executive Director, Adult Services, Circulation Services, IT and Technical Services, Marketing, and Youth Services reports were included in the packet.

XIII. Executive Session for the purpose of discussing personnel [5 ILCS 120/2(c)(1)(21)]: It was moved by Charles Stump and seconded by William Weller to enter executive session at 7:45 p.m. for the purpose of discussing personnel, and to invite Executive Director Fyolek to attend.

ROLL CALL:

Aye: James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Abstain: None

Motion Passed

The board returned to open session at 8:26 p.m.

XIV. Actions related to Executive Session discussions

It was moved by William Weller and seconded by James Becker to approve the minutes of executive sessions 5/15/24, 11/19/25, 4/1/26, and 5/20/26 and for the minutes to remain closed.

ROLL CALL:

Aye: James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Motion Passed

It was moved by Stacey Lorenz and seconded by James Becker to destroy the verbatim recordings of executive sessions and for the minutes to remain closed: 3/3/22, 4/6/22, 4/14/22, 4/18/22, 4/20/22, 4/26/22, 5/2/22, 5/5/22, 3/20/24, 4/3/24, 4/17/24, and 5/15/24.

ROLL CALL:

Aye: James Becker, Bonita Drew, Mary Fisher, Stacey Lorenz, Nancy McFadden, Rebecca Sisler, Charles Stump, Cary Waxler, William Weller.

Absent: None

Nay: None

Abstain: None

Motion Passed

- XV. Adjournment: It was moved by William Weller and seconded by James Becker to adjourn the meeting at 8:30 p.m.**

Voice Vote: Aye-9; Nay- 0; Absent-0; Abstain- 0; Motion Passed.

Rebecca Sisler, Secretary