Crystal Lake Public Library Board of Trustees
Regular Meeting Minutes
August 19, 2026, 7:00 p.m.
Crystal Lake Public Library, Ames Room

I. **Call to Order:** The meeting of the Crystal Lake Public Library Board of Trustees was called to order by President Cary Waxler at 7:01 p.m.

II. **Oath Of Office:** Emily Preston was appointed to the Crystal Lake Library Board of Trustees for a three-year term and took the oath of office.

III. **Roll Call and declaration of quorum:**

Present: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler

Absent: Bonita Drew

Staff Present: Becky Fyolek, Executive Director; Karen Migaldi, Assistant Director; Veronica Morales, Recording Secretary; Kriste Amherdt, Business Manager; Nancy Weber, Head of Adult Services; Penny Ramirez, Head of Technical & Automation Services.

IV. **Public Comment:** Bob and Diane Miller were present for public comment. Mr. Miller addressed the board regarding the future of the library building and separately expressed concerns regarding the performance of the property manager.

V. **Board Development:** The board discussed the article, *Libraries and Fat Liberation: We All Need a World that Does Better*, by Emily Gilbert of the University of Illinois at Chicago, at the request of Trustee Drew.

VI. **Approval of minutes of previous meeting(s):**
It was moved by Stacey Lorenz and seconded by Nancy McFadden to approve the minutes of the regular meeting of July 15, 2026, as presented.

Trustee Becker noted that the slate of officers for the 2026-2027 term was not included in the minutes and requested that the names be added prior to approval.

It was moved by Stacey Lorenz and seconded by Charles Stump to withdraw the motion prior to a vote.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler

Absent: Bonita Drew
Nay: None
Abstain: None
Motion Passed

VII. **Committee and Board Member Reports:** There were no updates or items for discussion.

VIII. **Financial Reports: It was moved by Mary Fisher and seconded by James Becker to approve the FY 2026 Financial Report as of July 31, 2026.**

Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.

IX. **Approval of Disbursements: It was moved by Charles Stump and seconded by Stacey Lorenz to approve the Regular Disbursements for August 2026 in the amount of $445,137.66, as follows:**

OPERATING	162,339.05	
	217,566.56	(1)
IMRF/FICA	37,878.03	(2)
CONSTRUCTION & REPAIR	26,945.59	
SPECIAL RESERVE FUND	330.00	
GIFT & MEMORIAL	61.44	
AMES MATERIALS FUNDS	16.99	
GRAND TOTAL	**445,137.66**	

(1) Operating Total
(2) IMRF/FICA

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None
Motion Passed

X. **Communications:** Executive Director shared communications received since the July 15, 2026, board meeting.

XI. **Board Action:**

A. Committee Liaison Appointments 26/27
President Waxler invited trustees to provide feedback regarding his appointments.

B. **Envisionware Annual Support Contract**
It was moved by Mary Fisher and seconded by Stacey Lorenz to approve the annual support and software renewal with Envisionware for $28,295.89 and to authorize the Library Executive Director to sign the agreement.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None
Motion Passed

C. **Education Assistance Requests**
It was moved by Charles Stump and seconded by Rebecca Sisler to approve the request for tuition reimbursement from:

Paloma Linares and reimburse 100% of one course per semester pending a grade B or better, up to a maximum of $2,776 per semester, upon completion of the course and submission of the requested paperwork.

Veronica Morales and reimburse 100% of one course per semester pending a grade B or better, up to a maximum of $481.75 per semester, upon completion of the course and submission of the requested paperwork.

Ember Knapp and reimburse 50% of one course per semester pending a grade B or better, up to a maximum of $247 per semester, upon completion of the course and submission of the requested paperwork.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None
Motion Passed

D. **Property Manager – Contract**
It was moved by Stacey Lorenz and seconded by Nancy McFadden to move to approve the contract with Perillo Real Estate Group for the sum of $15,200 and to authorize the President of the Board of Library Trustees of the City of Crystal Lake to sign it.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None
Motion Passed

E. City of Crystal Lake – Garbage Receptacle Approval
It was moved by Charles Stump and seconded by James Becker to approve the proposal from the City of Crystal Lake to place a city serviced garbage receptacle on library property.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None
Motion Passed

F. McHenry County Department of Health – Naloxone Dispenser
It was moved by Mary Fisher and seconded by James Becker to approve the proposal from the McHenry County Department of Health to place a Naloxone dispenser in the library.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None
Motion Passed

G. Ames Meeting Room Policy Update
It was moved by Nancy McFadden and seconded by Stacey Lorenz to approve the revised Ames Meeting Room Policy.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None

Motion Passed

H. **Fast Forward Libraries Proposal Approval**
It was moved by Charles Stump and seconded by Rebecca Sisler to approve the proposal from Fast Forward Libraries for Strategic Plan refresh for $4,000 and to authorize the Library Executive Director to sign the agreement.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None
Motion Passed

XII. **Board Discussion:**
Trustee Stump provided an update on HB 5236.

Executive Director Fyolek informed the board that the second compressor in the 1965 building had failed and needs to be replaced. Building Maintenance Manager Scott Zator recommended adding an electronic expansion valve (EEV) as part of the compressor replacement.

Trustee McFadden shared positive feedback about the StoryWalk. Trustees McFadden and Lorenz commended staff for their work on the StoryWalk partnership with the City of Crystal Lake.

XIII. **Staff Reports:** Written reports from Executive Director, Adult Services, Circulation Services, Marketing, Technical Services, Youth Services, and statistical reports were included in the packet.

Trustee Lorenz expressed appreciation for the Reading Buddies program and noted that she was sad to see it end. She also highlighted the *A Good Night at the Library: Summer Reading Send Off!* program.

Executive Director Fyolek highlighted Youth Services LTA Paloma for her efforts to continue supporting early literacy by providing a storytime at a local preschool on short notice.

Trustee Becker requested an update on the Microsoft 365 migration. Head of Technical and Automation Services Penny Ramirez provided an update

Trustee Waxler expressed appreciation for the executive summary of the statistical report.

XIV. Executive Session for discussion of minutes [5 ILCS 120/2(c)(21)]
It was moved by Cary Waxler and seconded by Charles Stump to enter executive session at 8:01 p.m. for discussion of minutes [5 ILCS 120/2(c)(21)], and to invite Executive Director Fyolek and Assistant Director Karen Migaldi to attend.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None
Motion Passed

The board returned to open session at 8:09 p.m.

XV. Actions related to Executive Session discussions
It was moved by Cary Waxler and seconded by Mary Fisher to approve the minutes of executive sessions 7/15/26 and 8/19/26 and for the minutes to remain closed.

ROLL CALL:
Aye: James Becker, Mary Fisher, Stacey Lorenz, Nancy McFadden, Emily Preston, Rebecca Sisler, Charles Stump, Cary Waxler
Absent: Bonita Drew
Nay: None
Abstain: None

XVI. Adjournment: It was moved by James Becker and seconded by Emily Preston to adjourn the meeting at 8:11 p.m.

Voice Vote: Aye-8; Nay- 0; Absent-1; Abstain- 0; Motion Passed.

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Rebecca Sisler, Secretary